

DRAFT

Chesterfield County Public Schools School Safety Task Force-Working Group #1

I. Welcome and Introductions

Final product should be community generated, not school system driven.
White papers will be the result of this work.
Introductions conducted.

A. Distribution of Task Force Materials

Agenda is maintained digitally.

B. Meeting Norms

1. Expectations

2. Meeting Minutes

Open discussion is encouraged.
Members' diverse backgrounds are valuable.

II. Objectives and Scope of Work

A. Current Memorandum of Understanding of CCPS and CCPD

1. MOU Overview-Mr. Wendell Roberts-School Board Attorney

School system has begun reviewing this document.

New MOU is being developed.

Last MOU was signed in 2016 by the previous Superintendent Dr. Newsome and Chief of Police.

Dr. Lane requested a review due to new school leadership and police department leadership.

84% of VA HS have FT SROs; 73% FT SROs at MS; 4% of FT SROs at ES/31% have PT SROs

Mr. Roberts has begun by looking at other MOU samples.

DCJS sample can be the basis as is in other school districts but we will modify it to fit our needs. Link to document will be sent to the group.

Great opportunity ahead for revision and collaboration with Mr. Roberts' counterpart on the county government side.

Some possible items to include: interviewing students for non-school related concerns, use of drug dogs in schools, restraint methods (example: the police use lowest levels of restraint when interacting with students), arrest of students on school property for non-school related concerns, concurrent investigations when the concern is both school and police-related, role of police in Gaggle investigations.

Estimated timeline includes time for training prior to the start of the 2018-2019 school year with the MOU in effect for 2018-2019.

Request for suggestions to any other items to address in the MOU.

Items proposed: how to work with police during school shooting situations, domestic situations, suspects near school property.

Question: How do school disciplinary actions proceed concurrently with the police department? Does all the information acquired by the school go to the accused person in court?

Response: Student records are protected by FERPA. The school system may not always disclose those documents without a legal request. The accused person may read redacted copies that include student names, etc.

Question asked about documents that are disclosed in a threat assessment situation.

Response: There is more liberal sharing in a threat situation.

Hard copy of DCJS document given to Mr. Davenport.

B. School Resource Officers in CCPS

1. Role of the SRO

2. Costs and Coverage Statistics of SRO

3. School, Road, and Traffic Management

First locality to have SROs at every MS and HS.

We have 30 SROs. Some schools have 2 based on call volume data. No floating SROs exist unless they are pulled from a site that has 2.

As staffing continues to be an issue (currently 30 officers short) there will continue to be a SRO shortage.

Role of SRO is to “work their beat” just like in the public setting. Some schools require more involvement on the part of SROs.

All SROs should engage with students and get to know their communities. SROs start by meeting with administrative team to understand their vision.

Roles may vary by school based on need.

There should be a delineation between police and school administration.

SROs report to both the police and the school level administration.

Question: Discuss training of SROs.

Response: Training includes use of force, implicit bias, deescalation, critical incidents. DCJS hosts trainings for new SROs.

Question: Are police trained on dealing with students with special needs?

Response: Yes. DCJS training includes this. There never enough training though. They also train SROs in dealing with crisis situations.

Schools encourage SROs to be visible: arrival/dismissal, cafeteria, high traffic areas.

Reiterated that SROs are not responsible for discipline. They intervene in issues of student safety. School staff is reminded SROs must follow all laws just as they would in their regular roles.

Major Badgerow shared his office receives many calls about traffic monitoring at the beginning of each school year.

Examples shared around the March walkout event of how the school system collaborated with the police department to ensure student safety.

Major Badgerow also referenced how the MOU may cover events such as school walkouts.

Sheriffs were also mentioned as being important partners in ensuring student safety in specialized situations and possibly in the future as supplements to SROs.

Question: What are the similarities and differences between how police are trained vs. how school staff is trained?

Response: Police use least amount of force, including simply being present. Handcuffs may used. School system uses the least amount as well, including verbal commands. MANDT training is provided.

Question: Are school staff trained in how to work with SROs?

Response: No formal training but expectations are communicated. This is also covered during administrative coursework. Possibly include this in ADMIN LEAD PD or annual discipline training.

C. Communication Protocol Amongst Schools and Public Safety

Glen Pike shared his role and that of Donald Green are relatively new.

Shared our schools are large and require monitoring.

Mentioned Gaggle can be used to alert us to issues at schools.

Sheriffs are building a relationship with us.

Pike and Green are in daily communication with Principals as issues arise. They also answer questions.

They continue to look at ways to improve safety: keys, training, making buildings less porous.

ES often contact them because there are no SROs.

They complete safety inspections for DCJS.

Their office is in Operations.

Question: Are SROs on emails about threats?

Response: Individual SROs may not be but police representatives are.

Question: What is Gaggle?

Response: Pike responded and Bullis clarified Gaggle is an overlay software that scans documents that already exist, not sites that students visit. Anonymous tips can still be provided at the HS level.

D. Arrest Protocol on School Property

This is a difficult situation to navigate, especially at ES. MOU will address protocols, which are still being determined.

Katz shared schools are good places to develop positive perceptions of the police while still maintaining order.

Question: When can the police interview students without parents?

Response: It varies depending on the circumstances, age of the students, etc.

E. Educate the Community on the CCPS/CCPD Partnership

A function of this group could be to get out correct information about the school system and police partnership.

III. Formation of Sub-Committees for Each Scope of Work

Sub-Committees

- MOU and Arrests in Schools
 - Katz (Chair)
 - Badgerow
 - Davenport
 - Goodman
 - Siddiqui
 - McCoy
 - Dance

- Role of SRO
 - Botset
 - Erbach
 - Wilcox (Chair)
 - Diaz
 - White

- Communication Protocols
 - Pike (Chair)
 - Winslow
 - Madison
 - Dietrick
 - Young
 - Necessary

A. Research in the Field

Participants should determine which sub-committee they prefer.

What are other best practices we could use but also make them our own?

B. Relevance and Tailored to Chesterfield County

C. Creation of Committee Reports and Timeline for Submission

Consider August 2018 in alignment with the finalized MOU.

D. Creation of Summative Report for Working Group #1

IV. Establishment of Work Group #1 Meeting Schedule

A. May 23rd-Presentation at Large Task Force Meeting

B. Meeting Patterns? (Monthly?, Bi-Weekly?)

1. Next Meeting-June 18th at 4 PM-Board Room, 9900 Krause Rd

2. If we follow the same schedule-July 10th, August 14th

C. Discussion for Timeline of Completion (August 2018???)

August 2018 is the target date.

Subcommittees will work independently prior to the next meeting.

Announcement: Police Athletic League first baseball and softball clinic will be on May 19 10 AM-3 PM

V. Open Agenda

Question: Will we get just the DCJS MOU template or also the current CCPS MOU?

Response: Both.

Question: Will subcommittees present to this group before publishing their information?

Response: Yes.

DCJS Partnership Guide

<https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/virginia-school-law-enforcement-partnership-guide.pdf>

DCJS MOU

<https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/virginia-school-law-enforcement-partnership-model-memorandum-understanding.pdf>

Current MOU

https://drive.google.com/file/d/0B796lq_8IaGPSXJaWEhIRkpEU1ZkN0pXRvZfM0tSY2FfOHhV/view?usp=sharing

VI. Closure

Members in Attendance:

John Erbach, Dr. John Gordon, Glen Pike, Lisa Madison, Chris Winslow, Dr. James Lane, Kume Goranson, Wendell Roberts, Mona Siddiqui, Katrina Goodman, William Davenport, Dave McCoy, Nicole Wilcox, Major Badgerow, Matthew Botset, Tim Bullis, Shawn Smith, Colonel Jeffrey Katz

Members not in Attendance:

Senator Rosalyn Dance, Michael Young, Ron White, Melvin Diaz, David Necessary, Dr. John Deitrick