

**Chesterfield County Public Schools**  
**School Safety Task Force-Working Group #1**  
**Meeting #2-6.18.18**

**I. Welcome and Introductions**

**A. Attendees:**

- 1. Captain Donald Huff**
- 2. Major Brad Badgerow**
- 3. Supervisor Chris Winslow**
- 4. School Board Chair John Erbach**
- 5. Chief of Schools John Gordon**
- 6. Citizen Representative Ron White**
- 7. Michael Young**
- 8. Katrina Goodwin**
- 9. John Dietrich**
- 10. Glenn Pike**

**B. Absent:**

- 1. Matthew Botset**
- 2. Senator Roslyn Dance**
- 3. William Davenport**
- 4. Melvin Diaz**
- 5. Colonel Jeffrey Katz**
- 6. Lisa Madison**
- 7. Dave McCoy**
- 8. David Necessary**
- 9. Mona Siddiqui**
- 10. Ron White**
- 11. Nicole Wilcox**

**II. Approval of the Minutes from the 4.15.18 Meeting**

**A. Minutes approved**

**III. Review of the School Safety Task Force Meeting from 5.23.18**

**A. Discussion on Working Group #1 Presentation**

- 1. Erbach and Gordon presented on the 23rd**
- 2. Gordon reviewed the slide deck (see deck for the information) with the working group**
  - a) 4 subcommittees**

- b) **Last MOU with CCPS and CCPD in 2016, working on new MOU for beginning of school year**
- c) **Stats of SROs (which levels HS, MS, ES) across nation**
- d) **Potential Items to be included in the new MOU**
- e) **Drug Dogs in Schools**
  - (1) **Random**
  - (2) **Data kept so it is not duplicated**
  - (3) **Spirited conversation on the 23rd about targeting - perception/communication matters for accuracy**
- f) **Restraint by CCPD**
- g) **Arrests by CCPS for non-school related issues**
- h) **CCPD role in Gaggle**
- i) **CCPS wants SROs at every level**
  - (1) **Currently have 30**
- j) **SRO training - what it includes**
- k) **CCPS perspective of SROs - visibility but not responsible for discipline but for safety**
- l) **Communication protocol**
  - (1) **What communication tools would help in case of emergency? Kirk Cox's office had mentioned. Erbach is interested in the subcommittee digging deeper**
    - (a) **Ex CopSync911 was shown**
      - (i) **Worry about false alarms, should it be geared only to staff?**
      - (ii) **How to implement with fidelity**
      - (iii) **Focus on goals not just a particular product**
      - (iv) **Winslow - some states are coming up with their own apps. Erbach - that is not too expensive nowadays, perhaps we look at designing an app that works seamlessly with our systems**
- m) **MOU - Arrest Protocol**
  - (1) **Must arrest for violation of the law**
- n) **Subcommittees were given HW**
  - (1) **Research in the field**
  - (2) **How does it fit with CCPS**

## **B. Presentation Topics from the Floor**

- 1. Classroom Safety App for Teachers (currently used in SW VA)**
- 2. Increasing SRO's in Elementary Schools**
  - a) Includes Communication Protocol**
  - b) Using Elementary as a foundation for building relationships**
- 3. Trauma Informed Care for Teachers involved in maintaining safety**
- 4. Arrests Protocol of Staff Members during school hours**

#### **IV. Working Group #1-Sub-Committee Work**

##### **A. Subcommittee Scope of the Work**

- 1. Research in the Field**
- 2. Relevance to Chesterfield County**
- 3. Creation of Subcommittee Reports and Timeline**
  - a) Please send minutes or materials to Dr. Gordon for input into Google Drive**
  - b) Findings?**
  - c) Recommendations**
    - (1) Want 3-5 recommendations and then Gordon and Erbach will write the white papers which will go to the larger committee and then to help develop budget**

##### **B. Memorandum of Understanding and Arrests on School Property**

- 1. Members: Katz (Chair), Davenport, Goodman, Siddiqui, McCoy, Dance**
  - a) Draft MOU by Wendell Roberts**
  - b) Meeting tomorrow evening 6/19 (with NAACP) to give overview and gather concerns of role etc. Going with listening mode**
  - c) Draft has been sent to CCPD by Wendell Roberts**
  - d) Will the timeline of this subcommittee fit with the larger group?**
    - (1) Wendell Roberts spoke of the issues in the MOU last meeting and is looking forward to hearing how to address the concerns**
    - (2) Erbach asked Wendell Roberts to come back with concerns etc that are brought up at tomorrow's meeting**

##### **C. Role of the School Resource Officer**

- 1. Members: Wilcox (Chair), Erbach, Botset, Diaz, White, Badgerow,**
  - a) Wilcox has done a lot of work on this**
  - b) Erbach - worked on developing data to ferret out if SROs and admin are on the same page? Survey has been pushed out (10**

question) Goal is to see if SROs and Admin are answering the same and if admin have a common view of SROs

- c) Question about the armed security person - Erbach shared that they are not law enforcement so it is being discussed by school safety

#### **D. Communication Protocols**

##### **1. Members: Pike (Chair), Winslow, Madison, Dietrick, Young, Huff, Necessary**

- a) Reached out to other dept across the state to hear how others are doing it so to not recreate the wheel
- b) Spoken to the supervisors of SRO to see how we can improve both with long term communication as well as critical incident. Goal is to help determine how admin should communicate.
- c) Creating Survey (SROs and Admin) to check on the communication standards of admin (principals) to SROs - want to have it out the next week to be done. Gordon will look it over prior to sending
- d) Then will work with higher ups to determine where to focus

**Break out into subcommittees at 4:37 re-adjourn at 4:50**

**Next steps require the research**

#### **V. Establishment of August Meeting Date**

**Need to settle this and have survey data set by August meeting**

**August 6th at 4 pm will work to get it at CTC@Hull**

**Bring recommendations (appx 2) from each subcommittee to this meeting since that will be the focus of that meeting.**

**Want to keep the focus on what is best for students as the recommendations are discussed**

**Erbach - MOU is more circumscribed where the others are more budget related. Would it be premature to discuss changes in the MOU at the next meeting?**

**Wendell Roberts Roberts - Status update would not be an issue as long as the CCPD does not mind. They had agreed that the drafts back and forth to be only between them rather than public as they are working.**

**Erbach - What is school based discipline and what is law enforcement? That has been on our mind, what are some of the major issues that might be able to be shared.**

**Wendell Roberts - There are some that are budget issues outside of the  
MOU.**

**VI. Open Agenda  
No one brought up any open agenda items**

**Meeting adjourned 5:03**