



# Chesterfield County Public Schools

Innovative. Engaging. Relevant.

## Mobile Device Agreement Form for Middle and High School

Dear Student and Parent(s):

Congratulations! You will soon receive a Chesterfield County Public Schools mobile device. To promote anytime, anywhere learning, Chesterfield County Public Schools is providing mobile devices for students. The mobile device is an important part of your school's curriculum, and you will use it in school every day. You can also take the device home when you and your parent/guardian read and agree to the terms on this form and pay the mobile device fee. If you and your parent/guardian do not agree, you will not be assigned a Chromebook for use at home.

### Terms of Student Usage Agreement

- Students will abide by all policies outlined in the Standards for Student Conduct (School Board policy 4010-R). You and your parents receive and sign this document at the start of each school year.
- Students acknowledge that any issued device is the property of Chesterfield County Public Schools. It is yours to use, but it is owned by the school division. You will return the device to Chesterfield County Public Schools upon your withdrawal from the school division, at the end of the school year or immediately upon the request of a teacher, administrator or other school division official. Failure to return the Chromebook, for any reason, at the end of the school year or when withdrawing from Chesterfield County Public Schools will result in a \$300 charge. Students will not be issued a new Chromebook until the fee is paid or the original Chromebook is returned.
- Students will adhere to the usage agreement each time the device is used, including when not on school grounds.
- Students will make available for inspection by any school administrator or teacher any messages, files or other activity sent or received on their CCPS-issued device.
- Students will report to responsible school personnel any incidents of inappropriate electronic communications transmitted in any form using CCPS-owned technology.
- Students will not, in any way, deface the device or adhere stickers directly on the Chromebook. A case is provided for personalization.
- Students agree to keep the school division provided case on their CCPS-issued Chromebook.
- Students will bring their CCPS-issued Chromebook, fully charged, with them to school each day.

If loss or damage occurs, students and their parent or guardian agree to any applicable charges outlined below. The charges are intended to promote good habits and responsible handling of CCPS-issued mobile devices. Devices reported as stolen outside of school require that parents notify police and send an official police report to their school administration.

- I. First incident: No charge for accidental damage to mobile device; letter to parents. Full price of repair or replacement for an intentionally damaged mobile device and a parent/guardian meeting with administrator required. Charge of \$100 for lost or stolen mobile device and a parent/guardian meeting with principal required. Replacement chargers are available from the school division for a \$25 cost.

- II. Second and subsequent incidents: No charge for accidental damage to mobile device; letter to parents. Full price of repair or replacement for an intentionally damaged mobile device and a parent/guardian meeting with administrator required. Full depreciated value for lost or stolen mobile device and a parent/guardian meeting with principal required. Multiple incidences of damage may result in loss of right to take home the mobile device.

**I acknowledge:**

- Receipt of this Mobile Device Agreement Form. I understand and agree that if I do not honor all the terms in this agreement, I may be subject to disciplinary action and my CCPS-issued mobile device may be confiscated.
- Receipt of the Chesterfield County School Board's Standards for Student Conduct and Attendance and printed therein School Board policy 4009 (dress code) and Code of Virginia sections 22.1-254 (compulsory school attendance), 22.1-279.3 (parental responsibility) and 22.1-279.4 (prosecution of juveniles as adults for certain crimes). I have reviewed the contents.
- Receipt of the school division's parent handbook provided from the school attended by my child. I have reviewed the contents and acknowledge the school division's use of third-party monitoring tools for student safety.
- That signing below only signifies receipt and review of the documents and furthermore that by signing this statement of receipt, I am not waiving but expressly reserving my rights protected by the Constitution or laws of the United States or commonwealth of Virginia and my right to express disagreement with the school's or school division's policies or decisions.

**An annual fee of \$50 per student is charged to support the cost of students taking the Chromebook home. This fee is eligible for a reduction or elimination for economically-challenged households with the completion of the Fee Reduction Form, available in the school office.**

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Student Last Name: \_\_\_\_\_ Student First Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student Number: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian LN: \_\_\_\_\_ Parent/Guardian FN: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**This form must be completed and returned before a middle school or high school student is issued a Chromebook.**