

DRAFT

CITIZENS BUDGET ADVISORY COMMITTEE MEETING

June 21, 2018 at 8 a.m.

CENTRAL OFFICE BOARD ROOM

CITIZEN ATTENDEES

Ronique Day, Bermuda District
Jeffrey McMahan, Clover Hill District
Reynaul DeShazor, Dale District
Brenda Stewart, Matoaca District
Bryan Aud, Midlothian District
Christopher Williams, At-large

SCHOOL DIVISION ATTENDEES

Dianne Smith, School Board
Donald R. Fairheart, Interim Superintendent
Christina Berta, Chief Finance Officer
Susan Newton, Director of Management and Budget
Nita Mensia-Joseph, Chief Operations Officer
Kim Carter, Director - Department of Compensation and Benefits
Binford Sloan, Director - Pupil Transportation
Rob McDaniel, Clerk and Executive Assistant to the School Board

Mr. Aud began the meeting at 8:03 a.m.

I. APPROVAL OF MINUTES FROM MAY 10, 2018 MEETING

Ms. Stewart asked that the first sentence of the penultimate paragraph of p. 3 of the draft minutes be amended to: “**Ms. Stewart** asked why *classrooms were being used for storage if kids were in trailers.*” (Revisions italicized) She also asked that the subsequent sentence be amended to read: “**Dr. Lane** clarified his previous statement *that some rooms were being used for storage or other uses,* saying that staff was removing trailers where possible but that some trailers were difficult to remove.” (Revisions italicized)

Mrs. Smith asked Mr. McDaniel to review the audio for the May 10 meeting prior to making the requested revisions to the minutes.

PLEASE NOTE: The materials for and audio of this meeting can be obtained by contacting the Clerk's Office at robertw_mcdaniel@ccpsnet.net.

The committee unanimously approved the minutes pending Ms. Stewart's suggested revisions and Mr. McDaniel's review of the audio.

II. TRANSPORTATION UPDATE

Mr. Sloan presented to the committee. Highlights included:

- Current bus maintenance protocols and areas of opportunity.
- First day of school readiness.
- The launch schedule for the automated routing system.
- Transportation for the year-round schools pilot at Bellwood Elementary.
- Reorganization opportunities within the transportation department.
- An overview of the role of special needs transportation aides.

Discussion centered around the communication plan for route adjustments and questions related to special education transportation.

III. TRANSPORTATION DRIVER / AIDE SALARY COMPARISON

Ms. Carter presented to the committee. Highlights included:

- A comparison of hourly bus driver and attendant rates among local school divisions.
- An overview of bus driver compensation.

Discussion centered around the lack of pay disparity between bus drivers and attendants, bus driver recruitment needs, and opportunities for additional driver compensation. Additional topics included the bus driver salary scale, as well as efforts to reduce double- and triple-backs.

Ms. Stewart shared a number of concerns, including the consolidation of Area 5 into Areas 1-4 without budget adjustments, the size of a number of special education buses, and the lack of real-time route testing.

Additional **discussion** included a breakdown of how bus run testing was carried out, as well as the protocol for communicating route length estimates to the community.

IV. ORGANIZATIONAL MEETING FUNCTIONS

Mr. Aud introduced Ronique Day, the new Bermuda District representative, and thanked La Toria Tookes for her years of service to the committee.

Mr. Aud opened nominations for the FY2019 CBAC Chair. **Ms. Stewart** nominated **Mr. Williams**. The nomination was seconded by **Mr. Aud** and the committee voted unanimously to elect **Mr. Williams** as the CBAC Chair for the upcoming fiscal year.

V. FY2018 FISCAL YEAR-END STATUS UPDATE

Mrs. Berta provided the committee with an update regarding the school division's fiscal year-end status.

Discussion centered around the CCPS Supplemental Retirement Plan, base budget allotments, and changes to the state incentives.

V. CCPS PRINCIPALS, TEACHERS, AND STAFF ISSUES / CONCERNS UPDATE

Mrs. Berta shared updates on her team's progress in addressing the concerns previously brought to the committee's attention by principals, teachers, and staff.

Mr. Aud stated that he would like to meet with students in the upcoming year.

VI. ORGANIZATIONAL MEETING FUNCTIONS

The committee **discussed** the proposed planning calendar and decided to reconvene on Aug. 23 for an organizational meeting.

Mrs. Newton stated that she would send the committee a revised transportation report due to an error in the report as presented.

VI. ADJOURNMENT

Mr. Aud adjourned the meeting at 9:38 a.m.