

CITIZENS BUDGET ADVISORY COMMITTEE MEETING

Sept. 27, 2018 at 8 a.m.

CTC@HULL - ROOM #D107

CITIZEN ATTENDEES

Ronique Day, Bermuda District
Jeffrey McMahan, Clover Hill District
Reynaul DeShazor, Dale District
Brenda Stewart, Matoaca District
Bryan Aud, Midlothian District
Sam Kaufman, At-large

SCHOOL DIVISION ATTENDEES

Christina Berta, Chief Financial Officer
Mike Maher, Assistant Director of Management and Budget
Wendell Roberts, School Board Attorney
Nita Mensia-Joseph, Chief Operations Officer
Rob McDaniel, Clerk and Executive Assistant to the School Board

Mr. Aud began the meeting at 8:07 a.m.

I. APPROVAL OF MINUTES FROM AUG. 23, 2018 MEETING

The committee unanimously approved the minutes as drafted.

II. FOIA UPDATE

Mr. Roberts provided an overview of the Virginia Freedom of Information Act to the committee.

III. FACILITY CONDITION STUDY UPDATE

Ms. Mensia-Joseph presented to the committee. Highlights included:

- An overview of the study methodology and completion timeline.
- A breakdown of maintenance costs, age vs. facility condition data, and data illustrating average building age vs. average repair cost per square foot.
- A proposed replacement / renovation strategy and considerations thereto.

PLEASE NOTE: The materials and audio for this meeting can be obtained by contacting the Clerk's Office at robertw_mcdaniel@ccpsnet.net.

Discussion centered around the need to make major maintenance a funding priority, potential plans for corrective action regarding preventive maintenance, and the potential for a reduction in the operational budget over time as buildings are repaired or replaced. Additional discussion pertained to the reasons why the maintenance budget was underfunded, the need to establish parameters regarding the funding of maintenance needs via the operations budget vs. a bond referendum, the timeline for releasing the final report, how mobile units factored into the data used in the study, and the benefits to planning that the study would provide.

Ms. Stewart requested school-by-school breakdowns of repair costs.

IV. NEXT CBAC MEETING - OCT. 25, 2018

Mr. Aud announced that the next CBAC meeting would take place at 8 a.m. Oct. 25, 2018 in the Central Office Board Room.

Potential topics included:

- An update on recruitment and retention.
- Transportation and custodial updates.
- An update on temporary staff.

V. ADJOURNMENT

Mr. Aud adjourned the meeting at 9:15 a.m.