

# 10/23/18 Joint CBAC Meeting Notes

**County CBAC Members Present:** John Hilliard, Steve Mulroy, Leah Mills, Chris Eudailey, Gene Johnson

**School's CBAC Members Present:** Chris Williams, Sam Kaufman, Reynaul DeShazor, Brenda Stewart, Bryan Aud

**County CBAC Members Absent:** Chip Hughey, Bill Gleason

**School's CBAC Members Absent:** Jeff McMahan, Ronique Day

**County Staff Present:** Matt Harris, Deputy County Administrator; Allan Carmody, Finance Director; Meghan Coates, Director – Budget and Management; Natalie Spillman, Budget Manager; Mandy Haasch, Budget Analyst; Samantha Leggett, Budget Analyst; Joni Robinson, Automation Analyst

**School's Staff Present:** Dianne Smith, School Board; Christina Berta, Chief Financial Officer; Susan Newton, Director - Management and Budget

**The meeting was brought to order at 9:00am.**

**1. Welcome and Introduction:**

- a. Mr. Williams and Mr. Hilliard opened the meeting with introductions of all committee members in attendance.

**2. County and School's Five-year plans:**

- a. Mrs. Coates opened the presentation with information regarding the economic backdrop including the job growth in the County being due to the strength of the economy, resulting in the unemployment rate currently below 3%. Within the five-year plan for General government, the primary focus is ongoing, incremental investment in core functions: 1) Starting pay adjustments, 2) Career development and 3) Personnel workload adjustments. The emerging topics include focus on services for seniors.
- b. Ms. Berta covered the School's five-year plan which included critical needs such as maintenance. The timeline for both County and Schools is similar. There are community engagement sessions for both to capture citizen input and present the plans. The Schools do allow time to incorporate the Governor's budget release to include what the state will contribute.

**3. Committee priorities:**

- a. Both committees presented their priorities:
  - i. Mr. Williams provided the School's CBAC priorities include major maintenance, student transportation (bus driver shortages), reduction in pupil/teacher ratio and shared services.
  - ii. Mr. Hilliard stated the County CBAC priorities included shared services (Human Resources) and major maintenance.
- b. There was discussion concerning teacher/pupil ratio.
- c. Mrs. Stewart commented about a personal study she did on pupil/teacher ratios. She felt there should be a greater focus on the Elementary age. Mr. Williams discussed higher teacher pay and substitute rates.

- d. The topic of shared services was discussed. Mr. Hilliard commented about the County and School's having shared services. Ms. Stewart discussed the County being responsible for maintenance. Mrs. Coates commented that some shared services efforts have increased, most recently Procurement.
- e. There was discussion on how the School's would measure the success of the programs they have implemented.
- f. It was discussed that both committees would like to have additional conversations concerning major maintenance matters and shared services. Ms. Berta and Mrs. Coates will follow-up on the best way to accommodate those discussions.

**4. Meeting Wrap-Up:**

- a. County and School's CBAC will share meeting dates moving forward.
- b. Mr. Hilliard recommended that joint CBAC meetings should occur at least twice a year.

**The meeting was adjourned at 10:25am.**