

CITIZENS BUDGET ADVISORY COMMITTEE MEETING

Jan. 10, 2019 at 8 a.m.

CCPS CENTRAL OFFICE BOARD ROOM

CITIZEN ATTENDEES

Jeff McMahan, Clover Hill District
Reynaul DeShazor, Dale District
Brenda Stewart, Matoaca District
Bryan Aud, Midlothian District
Sam Kaufman, At-Large
Christopher Williams, Chair, At-Large

SCHOOL DIVISION ATTENDEES

Dianne Smith, School Board, Clover Hill Representative
Mervin B. Daugherty, Ed.D., Superintendent
Christina Berta, Chief Financial Officer
Susan Newton, Director of Management and Budget
Mike Maher, Assistant Director of Management and Budget
Dr. Thomas Taylor, Chief Academic Officer
Dr. John Gordon, Chief of Schools
Dr. Samantha Hollins, Director of Special Education
Dr. Tameshia Grimes, Director of Equity and Student Support Services
Tim Bullis, Executive Director of Communications and Community Engagement
Brian Gabriel, Assistant Director of Engineering and Construction
Brenda Russ, ESL Coordinator
Rob McDaniel, Clerk and Executive Assistant to the School Board

Mr. Williams called the meeting to order at 8:05 a.m.

I. APPROVAL OF MINUTES

Upon motion of **Mr. Aud**, seconded by **Ms. Stewart**, the committee voted unanimously to approve as drafted the minutes from the Dec. 6, 2018 meeting.

II. ESL UPDATE 2018-19

Dr. Gordon and **Ms. Russ** presented to the committee. Highlights included:

- An overview of the English as a Second Language (“ESL”) program.
- ESL enrollment growth data and staffing considerations.

PLEASE NOTE: The materials and audio for this meeting can be obtained by contacting the clerk’s office at cpsschoolboard@ccpsnet.net.

- A look at new services offered to ESL students and families.
- A look at the ESL program structure, as well as student progress and proficiency data.

Discussion topics included: a clarification of terminology; potential reasons for a student’s refusal of services; and, services offered to long-term learners.

III. SPECIAL EDUCATION UPDATE

Dr. Hollins provided a review of special education (“SPED”) data to the committee.

Discussion topics included: statewide special education enrollment data; student identification; and, a clarification of terminology.

IV. PUPIL-TEACHER RATIO UPDATE

Dr. Taylor and **Dr. Gordon** presented to the committee. Highlights included:

- A historical overview of pupil-teacher ratio (“PTR”) reduction.
- Current focus areas for PTR reduction.
- Current PTR data.

Discussion topics included: clarification of areas of focus; clarification of the number of full-time equivalent positions added in FY2019; FY2019 PTR funding; clarification of SPED and ESL impacts on PTR data; the cost-benefit analysis procedure for determining the need for new construction; the infrastructure impacts of additional staff; and, school capacity standards.

V. CELEBRATING TEAM CHESTERFIELD

Dr. Gordon and **Mr. Bullis** presented to the committee. Highlights included:

- Employee retention data.
- The reasons for recognizing and celebrating employees.
- Recognition initiatives and associated costs.

Discussion topics included: clarification of event costs; an acknowledgement of the disparity between school-level recognitions; partnership solicitation practices; and, concerns regarding food expenditures.

VI. MAJOR MAINTENANCE PATH TO STABILIZATION and IMPACT OF GOVERNOR’S INTRODUCED AMENDMENTS TO THE CURRENT 2018-2020 BUDGET

Mrs. Berta briefly discussed these presentations.

Mrs. Stewart shared her concerns regarding the School Board budget meeting schedule.

VII. ADJOURNMENT

Mr. Williams adjourned the meeting at 10:07 a.m.