

i3

# ACADEMY

INNOVATION, IMAGINATION & INTEGRATION LEARNING

INSTRUCTIONAL TECHNOLOGY  
CHESTERFIELD COUNTY PUBLIC SCHOOLS



## FALL 2010 TECHNOLOGY CLASS OFFERINGS

FOR MORE INFORMATION:  
(804) 279-1900  
FRED\_SCOTT@CCPSNET.NET

REGISTRATION AT:  
[HTTPS://HOMER.CHESTERFIELD.K12.VA.US/SDR/LOGIN.CFM](https://homer.chesterfield.k12.va.us/sdr/login.cfm)



# TSIP INFORMATION

The Department of Technology implements an eighteen-week online course. This course is designed to meet the technology standards for Virginia (*Technology Standards for Instructional Personnel*). It has ten required modules (*Operating a Computer; Teaching, Learning, and the Curriculum; Exploring WebQuests; Word Processing; Spreadsheets; Social & Ethical Use of Technology; Internet Applications; Effective Use of Databases; Multimedia; and Technology Integration*) for the educator to learn, explore, apply and analyze. You will be assigned an advisor according to your content specialty for support and feedback.

The course will run for eighteen weeks. For completion of the class, the educator will have to create a comprehensive curriculum WebQuest in their discipline area that can be used in a classroom or learning environment. Requirements for successful completion of the course are attending the orientation, completion of all assignments with 80% mastery and final WebQuest project. Your technology requirements will be met only after successful completion of the course.

Teachers/educators will need Microsoft Office 2003 or greater at home. Registering for an orientation registers you for the course. (This course is only open to those who need the technology certification for licensure.) This course is **FREE** to Full Time Employees (FTE).

Location: Online/Blackboard

## FALL COURSE

Dates: **September 27, 2010 - January 31, 2011**

Orientation Dates:

Session A: Sept 21; 3:30 - 5:00	Fulghum Center Lab
Session B: Sept 22; 4:00 - 5:30	Fulghum Center Lab
Session C: Sept 23; 4:00 - 5:30	Fulghum Center Lab

## SPRING COURSE

Dates: **January 10, 2011 - May 9, 2011**

Orientation Dates:

Session A: January 4; 4:00 - 5:30	Fulghum Center Lab
Session B: January 5; 4:00 - 5:30	Fulghum Center Lab
Session C: January 6; 3:30 - 5:00	Fulghum Center Lab

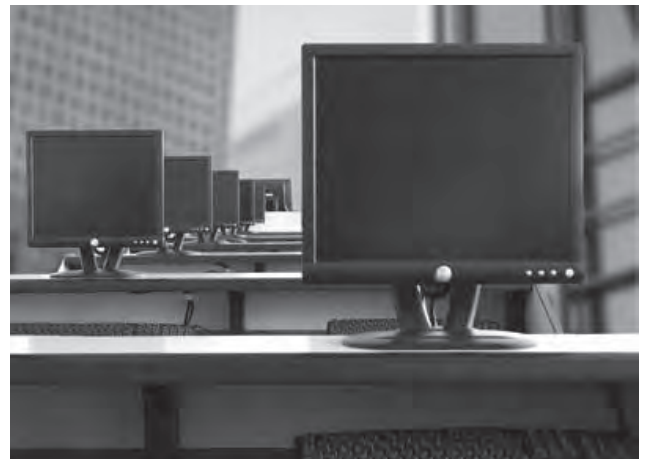
Recertification Points: 90 Option: 10

Registration: Go to <https://homer.chesterfield.k12.va.us/sdr/login.cfm> . The class is listed under TSIP Online Class.

## OTHER APPROVED UNIVERSITY TECHNOLOGY CLASSES

The CCPS will accept only classes from Virginia Commonwealth University, Virginia State University, University of Richmond, University of Virginia, Longwood University and University of Phoenix. They offer classes on integrating technology into the classroom. To register for these classes you must communicate directly with the university.

Classes offered by community colleges will not be accepted.



# WORKFORCE LEARNING

## **CCPSPortal Overview: Be an Active User**

During this class an overview will be given on how to navigate between all of the Portal links for School and Department sites. The End- User will see how CCPSPortal is a location for schedules, shared documents, news and information, and collaboration with other CCPS staff using the Wikis, Blogs, and Discussion Boards. These Web 2.0 tools will provide a workspace for brainstorming ideas and building knowledge bases for two-way interaction between all levels of instruction, support staff, and teachers.

Date: September 15, 2010

Location: Fulghum Center Computer Lab

Instructors: John Fisher / Brenda Price / Kimberley Wiseman

Time: 4:00pm - 7:00pm

Recertification Points: 3      Class Limit: 22

Level: All      Subject: Any CCPS Employee

Date: October 13, 2010

Location: Fulghum Center Computer Lab

Instructors: John Fisher / Brenda Price / Kimberley Wiseman

Time: 4:00pm - 7:00pm

Recertification Points: 3      Class Limit: 22

Level: All      Subject: Any CCPS Employee

Date: November 17, 2010

Location: Fulghum Center Computer Lab

Instructors: John Fisher / Marty Hudson / Carrie Schymanski

Time: 4:00pm - 7:00pm

Recertification Points: 3      Class Limit: 22

Level: All      Subject: Any CCPS Employee

## **The Power of Word 2007: Level 1 & Level 2**

Learn the basics of how to make Word documents in this beginning through intermediate level course. This class is designed for participants who have never worked with Word as well as those who have only worked with earlier versions of Word. Upon completion of this 6 hour course, participants will be able to explore the new interface and customize their Word documents to including formatting and editing.

Date: October 11 & 13, 2010

Location: Fulghum Center Computer Lab

Instructors: Carrie Schymanski / Lynne Owen

Time: 12:30pm – 3:30pm

Recertification Points: 6      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: October 25 & 26, 2010

Location: Fulghum Center Computer Lab

Instructors: Barbara Rutherford / Patricia Richards

Time: 9:00am – 12:00pm

Recertification Points: 6      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: November 8 & 10, 2010

Location: Fulghum Center Computer Lab

Instructors: Cecelia Stith / Laurie Surles

Time: 9:00am – 12:00pm

Recertification Points: 6      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: November 8 & 9, 2010

Location: Fulghum Center Computer Lab

Instructors: Kimberley Wiseman / Tammy Howerton

Time: 12:30pm – 3:30pm

Recertification Points: 6      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: November 30 & December 2, 2010

Location: Fulghum Center Computer Lab

Instructors: Robin Edwards / Tammy Howerton

Time: 9:00am – 12:00pm

Recertification Points: 6      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: December 13 & 15, 2010

Location: Fulghum Center Computer Lab

Instructors: Kimberley Wiseman / Lynne Owen

Time: 9:00am – 12:00pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

# WORKFORCE LEARNING

## Microsoft Word 2007 For Teachers

Office Word 2007, Microsoft introduces some of the most significant changes to Word in years. Most notable is the new intuitive user interface which replaces the traditional menus and toolbars, featuring the Ribbon, the Quick Access toolbar, and the Mini Toolbar as well as a new Office button which replaces the File menu. This session provides an introduction to Word 2007 and demonstrates how to navigate within the new user interface.

Date: December 9, 2010

Location: Winterpock ES Computer Lab

Instructors: Matthew Tobin / Lynne Owen

Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: All

Subject: Teachers

Date: January 5, 2011

Location: Clover Hill HS Computer Lab

Instructors: Tammy Howerton / Robin Edwards

Time: 3:00pm – 5:00pm

Recertification Points: 2

Class Limit: 22

Level: All

Subject: Teachers

## The Power of PowerPoint 2007: Level 1 & Level 2

Learn the basics of how to make captivating PowerPoint presentations in this beginning through intermediate level course. This class is designed for participants who have never worked with PowerPoint as well as those who have only worked with earlier versions of PowerPoint. Upon completion of this 6 hour course, participants will be able to explore the new interface, customize their PowerPoints, and create a presentation that includes text, graphics, and special transitional effects.

Date: October 18 & 20, 2010

Location: Fulghum Center Computer Lab

Instructors: Mary Lee Wetzel / Wendy Seger

Time: 9:00am – 12:00pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: October 18 & 20, 2010

Location: Fulghum Center Computer Lab

Instructors: Keith Baldwin / Belinda Guild

Time: 12:30pm – 3:30pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: December 7 & 9, 2010

Location: Fulghum Center Computer Lab

Instructors: Allie Strollo / Barbara Rutherford

Time: 9:00am – 12:00pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

## PowerPoint 2007 For Teachers

PowerPoint 2007, Level 2, is designed for teachers with a working knowledge of PowerPoint 2003. This session will concentrate on the new features of 2007 and presentation strategies to enhance your curriculum. Time will be provided to work on, and share, a presentation that can be taken back to the classroom. Participants should bring a lesson idea and any electronic documents or files they would like to include in this lesson.

Date: October 28, 2010

Location: Fulghum Center Computer Lab

Instructors: Wendy Seger / Vicky Simpson

Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: All

Subject: Teachers



# WORKFORCE LEARNING

## Snagit 9

With Snagit 9, you can capture, edit and share anything that appears on your computer screen including images, text and full motion video. In addition, you will be able to capture entire web pages and their associated links using the scrolling window capture option. Using Snagit 9, you will be able to communicate your ideas more clearly and share them in a multitude of applications including Microsoft Word and PowerPoint. Start capturing and organizing your digital lifestyle with Snagit 9 today!

Date: October 12, 2010

Location: Fulghum Center Computer Lab

Instructors: John Fisher

Time: 8:00am – 12:00pm

Recertification Points: 4

Class Limit: 22

Level: All

Subject: All

## Preparing Documents For Print Shop

Do you want to learn how to prepare newsletters, handbooks, and brochures with graphics and digital photos for printing? Learn how to prepare a document for CCPS print shop, understand color, portable document formats (PDFs), layouts, margin setting, and printing techniques. Participants will use MS Publisher, Acrobat Professional, and Microsoft Picture Manager. Walk away with an understanding of how to prepare excellent visual design documents for the Print Shop.

Date: November 17, 2010

Location: Fulghum Center Computer Lab

Instructors: Fred Scott / Jennifer Moore

Time: 12:30pm – 3:30pm

Recertification: 3

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

## The Power of Access 2007: Level 1 & Level 2

Learn the basics of Access in this beginning through intermediate level course. This class is designed for participants who have never worked with Access as well as those who have only worked with earlier versions of Access. Upon completion of this 6 hour course, participants will be able to explore the new interface, construct a simple database, create forms, queries and reports. In addition you will explore building relationships between your database tables.

Date: November 1 & 3, 2010

Location: Fulghum Center Computer Lab

Instructors: Marty Hudson / Catherine Tompkins

Time: 9:00am – 12:00pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

## The Power of Excel 2007: Level 1 & Level 2

Learn the basics of navigating Excel in this beginning through intermediate level course. This class is designed for participants who have never worked with Excel as well as those who have only worked with earlier versions of Excel. Upon completion of this 6 hour course, participants will be able to explore the new interface, format a table of data, learn basic formula writing and create graphs.

Date: October 5 & 7, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Ernest Longworth

Time: 9:00am – 12:00pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: October 5 & 7, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Ernest Longworth

Time: 12:30pm – 3:30pm

Recertification Points: 6

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity



# WORKFORCE LEARNING

## **The Power of Excel 2007: Level 1 & Level 2**

Learn the basics of navigating Excel in this beginning through intermediate level course. This class is designed for participants who have never worked with Excel as well as those who have only worked with earlier versions of Excel. Upon completion of this 6 hour course, participants will be able to explore the new interface, format a table of data, learn basic formula writing and create graphs.

Date: November 9 & 11, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Ernest Longworth

Time: 9:00am – 12:00pm

Recertification Points: 6                      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: November 30 & December 2, 2010

Location: Fulghum Center Computer Lab

Instructors: MaryLee Wetzel / Carrie Schymanski

Time: 12:30pm – 3:30pm

Recertification Points: 6                      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

Date: December 7 & 9, 2010

Location: Fulghum Center Computer Lab

Instructors: Beth Sepelyak / Heather Escobar

Time: 12:30pm – 3:30pm

Recertification Points: 6                      Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

## **Top Secret GradeQuick Features for Secondary Teachers**

This course will cover the following features of GradeQuick: List Wizard, Mailing Labels, Using Graphs, and using Seating Charts. General questions about GradeQuick will also be answered so bring them along. In Edline, learn how to create a digital dropbox for student assignments and effectively use Edline as a communication tool. Again, general questions about Edline will also be answered.

Date: October 4, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Laurie Surlles

Time: 3:30pm – 5:30pm

Recertification Points: 2                      Class Limit: 22

Level: Secondary

## **Top Secret GradeQuick Features for Elementary Teachers**

Join us to take your GradeQuick skills from basic user to “Super User”! Learn how to create customizable reports, mailing labels and other “top secret” features of GradeQuick that will make you the envy of all the teachers on your hall!

Date: October 5, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Laurie Surlles

Time: 4:00pm – 6:00pm

Recertification Points: 2                      Class Limit: 22

Level: Elementary



# WORKFORCE LEARNING

## So You Can Navigate IDS...Now What? - Administrators

Now that you are comfortable navigating IDS, let's look at how we can use this powerful tool for school improvement. In this session, we will briefly review basic navigation and work through three generic school scenarios. Lastly, you will be tasked with formulating a school improvement related question that is relevant to your school, determining how IDS will help you address this question and presenting your findings using the data you extracted.

Date: November 12, 2010

Location: Fulghum Center Computer Lab

Instructors: Beth Sepelyak / Ernest Longworth

Time: 9:30am – 11:30am

Recertification Points: 2                      Class Limit: 22

Level: Administrators

Date: February 11, 2011

Location: Fulghum Center Computer Lab

Instructors: Beth Sepelyak / Ernest Longworth

Time: 9:30am – 11:30am

Recertification Points: 2                      Class Limit: 22

Level: Administrators

## So You Can Navigate IDS...Now What? - Teachers

Now that you are comfortable navigating IDS, let's look at how we can use this powerful tool for school improvement. In this session, we will briefly review basic navigation and work through three generic school scenarios. Lastly, you will be tasked with formulating a school improvement related question that is relevant to your school, determining how IDS will help you address this question and presenting your findings using the data you extracted.

Date: December 2, 2010

Location: Fulghum Center Computer Lab

Instructors: Beth Sepelyak / Ernest Longworth

Time: 4:00pm – 6:00pm

Recertification Points: 2                      Class Limit: 22

Level: Teachers

Date: February 24, 2011

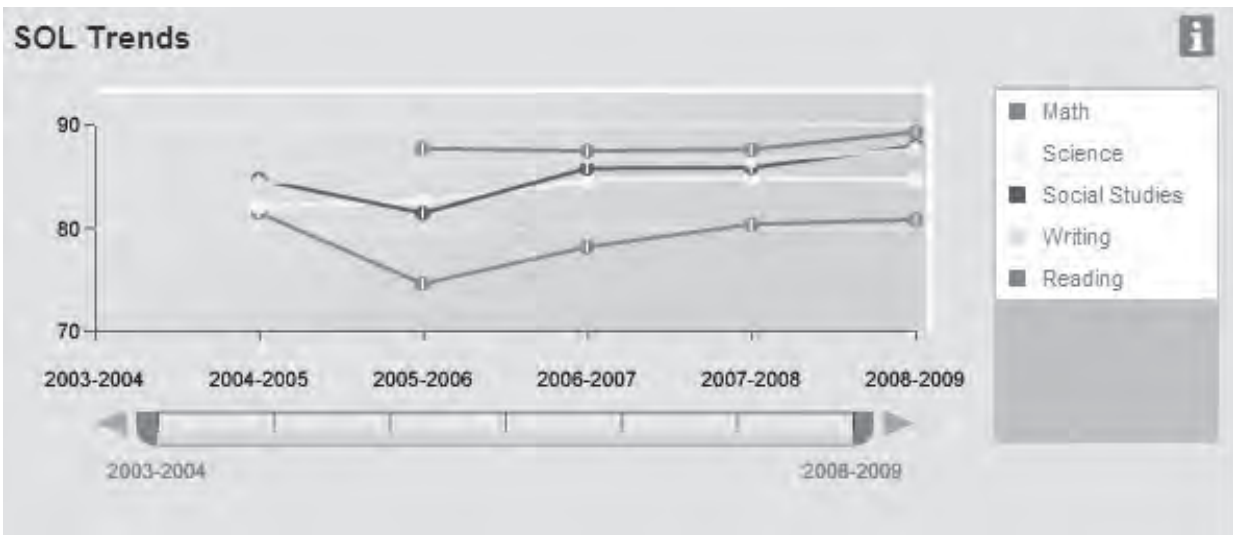
Location: Fulghum Center Computer Lab

Instructors: Beth Sepelyak / Ernest Longworth

Time: 4:00pm – 6:00pm

Recertification Points: 2                      Class Limit: 22

Level: Teachers



# CURRICULUM LEARNING

## **CCPSPortal: Bringing Web 2.0 Into Your Classroom**

During this class the teachers will be introduced to how they can build their teacher site on CCPSPortal to access Web 2.0 tools – Wikis, Blogs, Discussion Boards, and shared documents. This will permit two-way interaction between teachers and their students to organize and share documents, post news and information, and collaborate with one another. These Web 2.0 tools will provide a workspace for brainstorming ideas and building knowledge based lessons.

Date: September 21, 2010  
Location: Fulghum Center Laptop Lab  
Instructors: John Fisher, Brenda Price, Lynne Owen  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

Date: September 30, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Marty Hudson, Vicky Simpson  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

Date: October 21, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Marty Hudson, Wendy Seger  
Time: 4:15pm - 7:15 pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

Date: November 10, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Marty Hudson, Mary Beth Sepelyak  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

Date: December 6, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Brenda Price, Jennifer Moore    Time:  
4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

Date: January 11, 2011  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Brenda Price, Allie Strollo  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Teachers, Librarians

## **CCPSPortal Overview: Be an Active User**

During this class an overview will be given on how to navigate between all of the Portal links for School and Department sites. The End- User will see how CCPSPortal is a location for schedules, shared documents, news and information, and collaboration with other CCPS staff using the Wikis, Blogs, and Discussion Boards. These Web 2.0 tools will provide a workspace for brainstorming ideas and building knowledge bases for two-way interaction between all levels of instruction, support staff, and teachers.

Date: September 15, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Brenda Price, Kimberley Wiseman  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Any CCPS Employee

Date: October 13, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Brenda Price, Kimberley Wiseman  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Any CCPS Employee

Date: November 17, 2010  
Location: Fulghum Center Computer Lab  
Instructors: John Fisher, Marty Hudson, Carrie Schymanski  
Time: 4:00pm - 7:00pm  
Recertification Points: 3                      Class Limit: 22  
Level: All                                      Subject: Any CCPS Employee

# CURRICULUM LEARNING

## Using Your Teacher Site on CCPS Portal

Already have your own Teacher Site on CCPS Portal? Need ideas on lessons/ways to use your site? Join this session to see how you can use your site with CCPS students and employees. Examples of current teacher sites will be used to show models of Wikis, Blogs, Discussion Boards, and shared documents. Teachers will brainstorm ideas and work on preparing sites to use next year. Bring any items (image files and documents) needed if you already have ideas you plan to develop. Prerequisite- attended previous CCPS Portal Teacher Site training. (Class will be closed 3 business days prior to date.)

Date: October 11, 2010

Location: Fulghum Center Computer Lab

Instructors: Marty Hudson, Matthew Tobin, John Fisher

Time: 4:00pm -6:00pm

Recertification Points: 2                      Class Limit: 22

Level: All

Subject: K-12 Teachers who currently have a Teacher Site in CCPS Portal

Date: November 4, 2010

Location: Fulghum Center Computer Lab

Instructors: Brenda Price, John Fisher, Barbara Rutherford

Time: 4:00pm -6:00pm

Recertification Points: 2                      Class Limit: 22

Level: All

Subject: K-12 Teachers who currently have a Teacher Site in CCPS Portal

Date: December 1, 2010

Location: Fulghum Center Computer Lab

Instructors: Matthew Tobin, John Fisher, Marty Hudson

Time: 4:00pm -6:00pm

Recertification Points: 2                      Class Limit: 22

Level: All

Subject: K-12 Teachers who currently have a Teacher Site in CCPS Portal

## Photostory

Lights, Camera, Action! Learn how to bring your digital photos to life with Photo Story 3. This free software allows participants to add narration, transitions, background music and pan/zoom effects to your photographs. It is a great way to spotlight student work or special class activities. Participants are encouraged to bring a jump drive.

Date: October 20, 2010

Location: Providence ES Computer Lab

Instructors: Mary Beth Sepelyak, Vicky Simpson

Time: 4:00pm -6:00pm

Recertification Points: 2                      Class Limit: 22

Level: ES Teachers                              Subject: All

## ActivInspire

Get inspired with ActivInspire! Come learn how to develop lessons that will have your students engaged. Participants will explore best practices using interactive whiteboards to support instructional strategies. Participants are encouraged to bring a jump drive.

Date: October 7, 2010

Location: Chalkley ES Computer Lab

Instructors: Mary Beth Sepelyak, Vicky Simpson

Time: 4:00pm -6:00pm

Recertification Points: 2                      Class Limit: 22

Level: ES Teachers                              Subject: All



ActivInspire

# CURRICULUM LEARNING

## Multi Media Crosscurricular in the Secondary School

Come learn how multimedia programs such as Movie Maker, PhotoStory and Audacity can boost student interest in your curriculum while they are leaning and having fun.

Date: October 20, 2010

Location: Swift Creek MS Computer Lab

Instructors: Cella Gallagher, Beth Harvey

Time: 3:00pm -5:00pm

Recertification Points: 2

Class Limit: 22

Level: Secondary

Subject: All

## Using Voice Thread to Engage All Learners

VoiceThread is a collaborative multimedia slide show that holds images, documents, and videos and allows people around the world to navigate pages and leave comments in 5 ways - using voice (with a mic or telephone), text, audio file, or video (via a webcam). Participants will learn how to create and share a VoiceThread with students and colleagues for them to record comments too. They will also be shown a variety of student examples and lessons already completed and posted.

Date: October 12, 2010

Location: Evergreen ES Computer Lab

Instructors: Heather Escobar, Allie Strollo

Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: Elementary

Subject: All

## Make Movies to Engage the Struggling Learner

Trying to engage your class? With a few simple drag and drops, you and your students can create your own movies. Come and learn how to produce your own creation through Windows Movie Maker 2.1. This beginner workshop is designed for elementary teachers. Make your classroom come alive and increase student retention by using multimedia.

Date: November 16, 2010

Location: Crestwood ES Computer Lab

Instructors: Matthew Tobin, Catherine Tompkins

Time: 4:15pm – 6:15pm

Recertification Points: 2

Class Limit: 22

Level: Elementary

Subject: All

## From Students to Movie Producers

MovieMaker is an easy and fun way to make amazing movies. Your students can create, edit and share an array of final movie productions that will enhance their learning and enrich your curriculum content. When you use the blue screen, your movie will have a different twist to the final production. Some examples used in the classroom are: book talks, historical interviews, political commercials, division of cells, plate tectonics and much more. Ready on the set?

Date: November 18, 2010

Location: Clover Hill HS Computer Lab

Instructors: Tammy Howerton, Jackie Seay

Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: Secondary

Subject: All

## Pixie 2 For You

In this introductory class, teachers will be shown the possibilities of Pixie. Such possibilities include digital story retelling, Pixie template activities, and student generated drawings. Teachers will also learn how to convert slides made in Pixie into slideshows that can be easily shared.

Date: November 18, 2010

Location: Fulghum Center Computer Lab

Instructors: Kimberley Wiseman, Lynne Owen

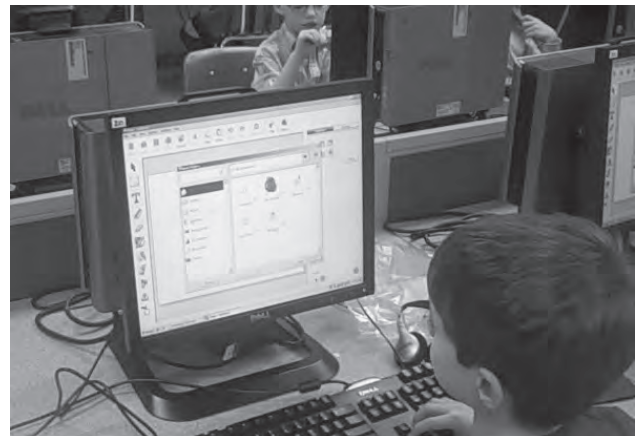
Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: Elementary

Subject: All



# CURRICULUM LEARNING

## Microsoft Word 2007 For Teachers

Office Word 2007, Microsoft introduces some of the most significant changes to Word in years. Most notable is the new intuitive user interface which replaces the traditional menus and toolbars, featuring the Ribbon, the Quick Access toolbar, and the Mini Toolbar as well as a new Office button which replaces the File menu. This session provides an introduction to Word 2007 and demonstrates how to navigate within the new user interface.

Date: December 9, 2010

Location: Winterpock ES Computer Lab

Instructors: Matthew Tobin, Lynne Owen

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: Teachers

Date: January 5, 2011

Location: Clover Hill HS Computer Lab

Instructors: Tammy Howerton, Robin Edwards

Time: 3:00pm – 5:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: Teachers

## Book Builder

Welcome to Book Builder! Use this site to create, share, publish, and read digital books. Engage and support diverse learners according to their individual needs, interests, and skills.

Date: December 7, 2010

Location: Tomahawk MS Computer Lab

Instructors: Laura Michaels, Robin Edwards

Time: 3:00pm – 5:00pm

Recertification Points: 2

Level: Secondary

Class Limit: 22

Subject: All

## Audacity: The Sound Machine

It is a popular, free DAW (digital audio workstation). You can use Audacity to: record live audio, convert tapes and records into digital recordings or CDs, edit various sound files, cut, copy, splice or mix sounds together, change the speed or pitch of a recording and countless other activities. As special education teachers, we are always looking for new and innovative ways to assist our students in the classroom. This program is student-friendly, simple to learn, and allows our students to make audio recordings in seconds. Come see and experience how others are using this innovative tool to help students.

Date: November 3, 2010

Location: Bird HS Computer Lab

Instructors: Robin Edwards, Tammy Howerton, Carrie Schymanski

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: Special Education

## Google Earth

Take a trip on Google Earth: Learn to use Google Earth for more than just locating and viewing different places of the world. Learn how to create Google trips for your content by inserting pictures, links and directions for your students. Create a Google movie and other tips to make learning more interactive and to share with others.

Date: January 18, 2011

Location: Bailey Bridge MS Computer Lab

Instructors: Jackie Seay, Tammy Howerton

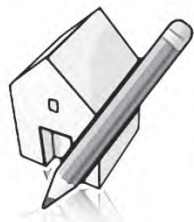
Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: Teachers



Google  
Maps

# CURRICULUM LEARNING

## **PowerPoint 2007 For Teachers**

PowerPoint 2007, Level 2, is designed for teachers with a working knowledge of PowerPoint 2003. This session will concentrate on the new features of 2007 and presentation strategies to enhance your curriculum. Time will be provided to work on, and share, a presentation that can be taken back to the classroom. Participants should bring a lesson idea and any electronic documents or files they would like to include in this lesson.

Date: October 28, 2010

Location: Fulghum Center Computer Lab

Instructors: Wendy Seger, Vicky Simpson

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: Teachers

## **Book Trailers: Revolutionize Reports**

Everyone loves a good movie! Engage your students, whether struggling or high achievers, with the opportunity to create book reviews and summaries with zeal! Or, how about a flashback of history? Bring back a moment in time or travel to regions of the world without leaving the classroom. Teachers will learn how to use Windows Movie Maker, Flip Video cameras, and Blue Screen technology to kick classroom learning up a notch.

Date: November 9, 2010

Location: Watkins ES Computer Lab

Instructors: Catherine Tompkins, Cecelia Stith

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: Upper Elementary – 3rd-5th Grades

Subject: Language Arts, Social Studies

Class Limit: 22

Date: December 9, 2010

Location: Swift Creek ES Computer Lab

Instructors: Catherine Tompkins, Cecelia Stith

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: Upper Elementary – 3rd-5th Grades

Subject: Language Arts, Social Studies

Class Limit: 22

## **More 2 Know! About the NEO**

Come in a beginner and walk out an expert! Whether you are new to the NEOs or need a refresher, attend this session and discover the wonderful things a NEO 2 can do. We'll cover keyboarding, word processing, beaming, uploading files, and obtaining instant student feedback using the 2Know! Toolbar. Beginners and intermediates welcome!

Date: October 14, 2010

Location: Spring Run ES Computer Lab

Instructors: Kim Wiseman, Lynne Owen

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: 3rd-5th Grades

Class Limit: 22

Subject: All

## **Having Audacity in the Music Classroom**

Audacity is a music teacher's dream! Learn how to use it for lesson plans, assessment, concert programs, and for your own personal music file management. This program will give you the audacity to kick your teaching up a notch!

Date: November 9, 2010

Location: Gates ES Computer Lab

Instructors: Barbara Rutherford, Carrie Schymanski

Time: 4:00pm – 6:00pm

Recertification Points: 2

Level: Elementary

Class Limit: 22

Subject: Music

## **More than "Google-ing It"**

Google is a fantastic search engine but Google offers SO many more free services. Gather data for projects in one search, analyze tendencies on the internet, draw in 3D, travel the globe, read books and much more. Teachers will learn how to use these tools and will be expected to design lessons using the tools.

Date: November 3, 2010

Location: Fulghum Center Computer Lab

Instructors: Matthew Spears

Time: 3:00pm – 5:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: All

# CURRICULUM LEARNING

## Make United Streaming Work For You

Learn to edit movies using MovieMaker so you can add punch to your lessons without taking too much class time. Use this technique as you build self-paced lessons for those hard to teach subjects where students may need to see material more than once.

Date: October 5, 2010

Location: Clover Hill HS Computer Lab

Instructors: MaryLee Wetzel

Time: 4:00pm –6:00pm

Recertification Points: 2

Level: All

Class Limit: 22

Subject: All

## Promethean – One Step Beyond Basics

Ready for the next step with your Promethean Lessons. Come learn more about the ActiVInspire program and what it can do for your class and lessons. Bring your ideas for a future lesson so we can help you “Punch It Up a Notch.”

Date: September 28, 2010

Location: Clover Hill HS Computer Lab

Instructors: Jackie Seay, Cella Gallagher

Time: 3:30pm –5:30pm

Recertification Points: 2

Level: Secondary

Class Limit: 22

Subject: All

## Top Secret GradeQuick Features for Secondary Teachers

This course will cover the following features of GradeQuick: List Wizard, Mailing Labels, Using Graphs, and using Seating Charts. General questions about GradeQuick will also be answered so bring them along. In Edline, learn how to create a digital dropbox for student assignments and effectively use Edline as a communication tool. Again, general questions about Edline will also be answered.

Date: October 4, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Laurie Surles

Time: 3:30pm – 5:30pm

Recertification Points: 2

Class Limit: 22

Level: Office/Central Personnel

Subject: Office Productivity

## Top Secret GradeQuick Features for Elementary Teachers

Join us to take your GradeQuick skills from basic user to “Super User”! Learn how to create customizable reports, mailing labels and other “top secret” features of GradeQuick that will make you the envy of all the teachers on your hall!

Date: October 5, 2010

Location: Fulghum Center Computer Lab

Instructors: Karen Ott / Laurie Surles

Time: 4:00pm – 6:00pm

Recertification Points: 2

Class Limit: 22

Level: Elementary

Subject: Office Productivity



Class	Fiction	Poetry	Speech	Grammar	Metaphor	Total	Min	Max	Avg
Lynn Harris	Study of I	Using Meta	Shakespeare	Subject an	Use of Met				
Term	1	1	1	1	1				
Category	84	84	84	84	84				
Date	3/5/03	3/2/00	4/1/00	05/05/00	5/9/00				
Portfolio	100	100	50	50	100				
1. Jaden, Lennie	100		50	50		300	100	300	100
2. Brian, Jerry		75	75	75		225	75	225	75
3. Chang, Julia	94	97	48	Coopd	90	309	90	309	90
4. Cohen, Josh	100	100	25	0	100	325	100	325	100
5. Cowan, Bill	80	81	81	84		326	80	326	81
6. Embury, Sarah	88	84	45	45	78	300	45	300	78
7. Gochen, Amy	70	75	50	NC		245	50	245	70
8. Gots, Mariah	88	77		Coopd	78	243	78	243	78
9. Jackson, Martin	90	88	44	Plans	84	306	84	306	84
10. Johnson, Cole	NC	80	48	PAI	85	213	48	213	85
11. Lanning, Ed	70	30	30	30		160	30	160	30
12. Lee, Thomas	93	50	38	Plans	35	216	35	216	35
13. Mages, Jonathan	70	60	30	U	35	195	35	195	35
14. Moran, Tim	75	80	25	Plans	85	265	85	265	85
15. Nelson, Chris	60	44	34		35	173	35	173	35
16. Resner, Nancy	86	78	38	A	92	304	92	304	92
17. Rowen, Maria	80	89	49	B	100	318	100	318	100
18. Pavin, Prady	80	80	40	C	31	231	31	231	31
19. Scott, Christopher	70	67	68			205	67	205	67

# VIRTUAL LEARNING

The Instructional Technology Department will be advertising online staff development courses for teachers to deepen their curriculum knowledge, instructional practices and skills using 21st technology tools. These online courses will promote online collaboration, pedagogy, communications, critical thinking, problem solving and learn how to incorporate powerful strategies to advance student achievement and instruction.

If you are interested in taking a free online course for recertification points to enhance your professional development in English, History, Math, Science and Health & PE, please complete the following survey:

<https://spreadsheets.google.com/viewform?formkey=dHFBbGhleWhUjFBNVZYX0syQm5DY3c6MQ>

