



MOBILE DEVICE USAGE AGREEMENT

Dear Student and Parent(s):

Congratulations! You will soon receive a Chesterfield County Public Schools mobile device. To promote anytime, anywhere learning, Chesterfield County Public Schools is providing mobile devices for students. The mobile device is an important part of your school’s curriculum, and you will use it in school almost every day. You can also take the device home when you and your parents/guardians read and agree to the terms listed on this form. If you and your parents/guardians do not agree, you will use the device in school, but school building administrators reserve the right to limit your permission to take the mobile device home.

- Students will abide by the Student Code of Conduct (School Board Policy 4010-R).
- Students acknowledge that any issued device is the property of Chesterfield County Public Schools. It is yours to use. You will return the device to Chesterfield County Public Schools if you withdraw from the school system, at the end of the school year or immediately upon a request from a teacher, administrator or other school division official.
- Students will adhere to these terms each time the device is used, including when it is not on school grounds.
- Students will make available for inspection by any school administrator or teacher any messages or files sent or received on their CCPS-issued device.
- Students will report to responsible school personnel any incidents of inappropriate communications transmitted in any form using CCPS-owned technology.
- Students will not deface the device or adhere stickers or other markings that cannot be completely removed by the student when returning the device.
- Students agree to transport the issued device in a provided or school-approved carrying case.
- Students will bring their issued device **fully charged** to school each day.
- If damage occurs to the mobile device, students and parents/guardians agree to be responsible for these fees. Devices reported as stolen outside of school require that parents notify police and provide a copy of an official police report to the school administration.
 - ✓ **First incident:** No fee for accidental damage to mobile device; letter to parents. Full price of repair or replacement for an intentionally damaged mobile device and a parent/guardian meeting with administrator required. Fee of \$100 for lost or stolen mobile device and a parent/guardian meeting with principal required. Fee of \$25 for lost, stolen or damaged AC adapter.
 - ✓ **Second and subsequent incidents:** No fee for accidental damage to mobile device; letter to parents. Full price of repair or replacement for an intentionally damaged mobile device and a parent/guardian meeting with administrator required. Full price for lost or stolen mobile device and a parent/guardian meeting with principal required. Fee of \$25 for lost, stolen or damaged AC adapter.

Student: I have read, understand and agree that if I do not honor all the terms in this agreement, I may be denied access to the Internet and other electronic media, I may be subject to disciplinary action, and my CCPS-issued mobile device may be confiscated.

Student name (print)

Student signature

Date

Parent/Guardian: I have read and understand this agreement and give permission for the school to allow my child to use the CCPS-issued mobile device under the terms and conditions set forth above.

Parent/guardian name (print)

Parent/guardian signature

Date