



# **Chesterfield County Public Schools Transportation Procedures for Kindergarten, Prekindergarten and Head Start Students Including Students With Disabilities**

revised August 2012

## **Parent responsibilities**

Here are the primary responsibilities of the parents/guardians of kindergarten, prekindergarten and Head Start students including students with disabilities:

- Before your child rides a bus for the first time, identify your child's correct bus route and bus stop and share that information with the school.
  - For students who enroll after the first day of school, the parent/guardian must advise the school of the student's bus route and bus stop before the student rides the bus for the first time.
  - Throughout the school year, each parent/guardian is to advise the school immediately of any change to a student's bus route or bus stop.
- Arrange for someone older to meet your child in the afternoon at the bus stop every day of the school year; this can be an older sibling.
  - This person's responsibility is to walk the student to his/her home, child care or other pre-identified location.
  - Students who are not met at the bus stop by an older person will be returned to school, and their parent/guardian will be contacted to pick them up from school.
  - This practice will continue for the entire school year, unless alternative arrangements are made with the principal.
- Frequently remind your child
  - to never go with a stranger.
  - to tell the bus driver if there is no one at the bus stop to meet you.
  - to never go on a bus other than the one your parent/guardian has chosen for you (to go to a friend's home, for instance) without the permission of your parent/guardian and without telling your teacher.
  - to never stay at school (to participate in an after-school activity, for instance) without the permission of your parent/guardian and without telling your teacher.
  - of any other information you feel will be helpful in trying to keep your child safe.
- Avoid having your child ride different buses in the morning versus the afternoon or different buses on different days of the week, etc.
- Avoid last-minute changes in your child's afternoon bus route and bus stop.