

**Annual Operating Plan 2011-2012  
J.B. Watkins Elementary School**

Goal	Key Success Measures	Strategy	Action Steps	System Support Resources	Support Personnel/Resources
Goal 1: Academic Excellence for All Students	ES - Achieve and sustain levels of student achievement to earn full accreditation and make Adequate Yearly Progress under NCLB for all schools	Reestablish Professional Learning Communities for the current academic year	Action Step 1: Increase focus on conceptual teaching in math through Professional Learning Community meetings	Curriculum and Instruction; Instructional Support	Math Coach; Storage and system for checking out math manipulatives
Goal 1: Academic Excellence for All Students	ES - Achieve and sustain levels of student achievement to earn full accreditation and make Adequate Yearly Progress under NCLB for all schools	Re-establish Professional Learning Communities for the current academic year	Action Step 1: Increase focus on conceptual teaching in math through Professional Learning Community meetings.	Curriculum and Instruction; Instructional Support	Math Coach; Storage and system for checking out math manipulatives
Goal 1: Academic Excellence for All Students	ES - Achieve and sustain levels of student achievement to earn full accreditation and make Adequate Yearly Progress under NCLB for all schools	Prepare and support every student to succeed academically in the most rigorous coursework.	Action Step 2: Use Balanced Literacy Model to strengthen reading and writing achievement.	Instructional Support; Exceptional Education	Conceptual Math presenter will provide staff development; Math Coach; Storage and system for checking out math manipulatives
Goal 1: Academic Excellence for All Students	ES - Achieve and sustain levels of student achievement to earn full accreditation and make Adequate Yearly Progress under NCLB for all schools	Increase the number of students among all NCLB subgroups enrolled in advanced math.	Action Step 3: Develop and implement a criteria list to encourage subgroup representation in advanced math in grades 4 and 5.	Curriculum and Instruction	Classroom teachers (grades 3-5); Math Curriculum Specialist
Goal 1: Academic Excellence for All Students	ES - Percentage of students mastering 21st century skills	Emphasize 21st Century Knowledge including higher order thinking skills and technology integrations while focusing on equity and excellence.	Action Step 4: Use problem-based learning modules (PBL) to improve problem solving and inventive thinking skills in grades K-3.	Curriculum and Instruction; Instructional Support	Liaisons from gifted department, Professional development from gifted ed., PBL lessons

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Persons Responsible	Time Frame Begin	Time Frame End	Measures/Evidence of Impact	Mid-Year Status	End-of-Year Status	Principal's Reflections
Classroom and special education teachers	9/6/2011	6/15/2012	Quarterly assessments; classroom grades; observations; PLC meeting logs			
Classroom and special education teachers	9/6/2011	6/15/2012	Quarterly assessments; classroom grades; observations; PLC meeting logs			
Classroom and special education teachers; administration	9/6/2011	4/15/2012	Quarterly assessments; classroom grades; observations; PLC meeting logs			
Classroom teachers; Math Lead Teacher	9/6/2011	6/15/2012	Number of students representing NCLB subgroups enrolled in accelerated math			
Classroom teachers; Team leaders in grades K-3	11/18/2011	6/15/2012	Rubrics, classroom assessments			

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Goal 1: Academic Excellence for All Students	Learning opportunities provided for parents and the community	Create programs to educate and involve both parents and the community in student learning	Action Step 6: Create programs such as Technology Night, Coffee Chats, Science and Engineering Extravaganza, Math Night, Principal for a Day, Senior Citizens for Community, Dr. Seuss Day, Accelerated Reader Night, ESOL Family Morning Readings that engage family, volunteers, partners, and citizens in learning activities; World Heritage Day; Chinese New Year	Curriculum and Instruction; Instructional Support; Technology; Community Relations	Integrators, Math Specialists, PTA, Literacy Team, Science and CE & DT committees, Senior Citizens and community volunteers
Goal 2: 21st Century Learning and Technology Skills	Evidence of division employees engaged in learning opportunities	Train employees in and monitor their use of 21st century technological tools for classroom operations and the delivery of instruction	Action Step 1: Increase the use of NEO's, the Promethean Board, and AverVision in the classroom. Begin using Netbooks in the classroom.	Curriculum and Instruction; Instructional Support; Technology	Additional computers, interactive whiteboards, projection systems

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Special education teachers; classroom teachers	9/6/2011	6/15/2012	Math and reading benchmarks, DRA, PALS, classroom assessments, SOL test scores			
Teachers, administrators, integrators, PTA members, Literacy Team, ESL teacher	9/6/2011	6/15/2012	Attendance and participation in programs			
Administration coordination; Technology team; Teachers/Staff	9/6/2011	6/15/2012	Surveys, lesson plans, observations			

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Goal 2: 21st Century Learning and Technology Skills	Evidence of division employees engaged in learning opportunities	Train employees in and monitor their use of 21st century technological tools for classroom operations and the delivery of instruction	Action Step 2: Continue to implement PD 360	Curriculum and Instruction; Instructional Support; Technology; Professional Development	Computer and internet access, Teachers
Goal 2: 21st Century Learning and Technology Skills	Evidence of division employees engaged in learning opportunities; Learning opportunities provided for parents and the community	Develop and implement a timeline and process for sharing policy revisions	Action Step 3: Develop a timeline for sharing policy revisions with staff and parents	Technology; Research and Planning; Community Relations	Central Office
Goal 2: 21st Century Learning and Technology Skills	Evidence of division employees engaged in learning opportunities; Learning opportunities provided for parents and the community	Develop and implement a timeline and process for sharing policy revisions	Action Step 4: Through faculty and PTA meetings, staff updates and Lantern entries, share policy entries	Technology; Research and Planning; Community Relations	Computer access, internet, administration
Goal 3: Citizenship and Core Values	Percentage of students who demonstrate the core values by having committed no infraction for which they are suspended or expelled	Promote school cultures which create vibrant and varied positive discipline frameworks that increase every student's connection to and engagement with school and core values.	Action Step 1: Reinforce four Core Values by promoting Citizens of the Month and Safe Bus Riders	Transportation	In class guidance lessons, STEPP officer
Goal 3: Citizenship and Core Values	Percentage of students who demonstrate the core values by having committed no infraction for which they are suspended or expelled	Promote school cultures which create vibrant and varied positive discipline frameworks that increase every student's connection to and engagement with school and core values.	Action Step 2: Maintain student involvement in Safety Patrol before and after school.	Curriculum and Instruction	Guidance counselors, 5th grade teachers, AAA support

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Administration coordination; Technology team; Teachers	9/6/2011	6/15/2012	PD 360 log			
Administration	9/6/2011	6/15/2012	Evidence of timeline			
Administration	9/6/2011	6/15/2012	Evidence of timeline, log of dates shared, Lantern and school website entries			
Guidance; classroom teachers	9/6/2011	6/15/2012	Monthly Good Citizen awards, feedback from STEPP officer, report card conduct grades			
Guidance; Mrs. Losego (5th grade teacher)	9/13/2011	6/15/2012	Number of students involved in Safety Patrol			

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Goal 3: Citizenship and Core Values	Percentage of students who demonstrate the core values by having committed no infraction for which they are suspended or expelled	Promote school cultures which create vibrant and varied positive discipline frameworks that increase every student's connection to and engagement with school and core values.	Action Step 3: Incorporate Morning Meeting into the instructional day	Instructional Support	Guidance counselors; Partner with schools currently implementing the strategy

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Classroom teachers	9/6/2011	6/15/2012	Number of students participating in meetings			