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1	<b>COVID-19 School Reopening Guidance &amp; Considerations - Revised 04-16-2021 rev6c</b>		
2	<b>Elementary</b>	<b>Middle</b>	<b>High</b>
3			
4	<b>CLASSROOM SETUP &amp; BUILDING CONFIGURATION</b>		
5	<p><b>Classroom configuration</b> - Schools should follow all guidance from the CDC to the greatest extent possible. CDC advises that individuals maintain three feet of distance in elementary schools to reduce the risk of COVID-19 transmission. The World Health Organization (WHO) advises that schools maintain a distance of at least one meter (approx. three feet) between everyone present at school and is monitoring ongoing research. Additionally, the American Academy of Pediatrics (AAP) says spacing as close as three feet may have similar benefits if students wear cloth face coverings and do not have symptoms of illness. Physical distancing is not limited to distance between children; physical distancing between adults is a key mitigation measure. This guidance may be subject to change as we learn more. Schools should implement a combination of face coverings and a minimum of three feet distance between everyone present. Desks placed in far corners of room to allow for maximum number of students. Seat spacing should be provided for students as measured from desk to desk. Classrooms are equipped with desks that come in many shapes and sizes; therefore, measurements should be from a common point on the desks to ensure students are at least 3' apart when seated. If tables are being used, schools should identify spaces for seating that maintain at least 3' distancing. All students should be seated front-facing. Provide assigned seating for students for cohorting and contact tracing purposes.</p>	<p><b>Classroom configuration</b> - Schools should follow all guidance from the CDC to the greatest extent possible. CDC advises that middle and high school students maintain a minimum of three feet of distancing during periods of low, moderate, or substantial community transmission and six feet of distancing during periods of high community transmission to reduce the risk of COVID-19 transmission. <b>The American Academy of Pediatrics (AAP) notes that there is likely a greater impact of physical distancing on risk reduction of COVID-19 in secondary schools than early childhood or elementary education.</b> Physical distancing is not limited to distance between children; physical distancing between adults is a key mitigation measure. This guidance may be subject to change as we learn more. Desks placed in far corners of room to allow for maximum number of students. Seat spacing should be provided for students as measured from desk to desk. Classrooms are equipped with desks that come in many shapes and sizes; therefore, measurements should be from a common point on the desks to ensure proper distancing between students when seated. All students should be seated front-facing. Science and other tables will require seating in every other seat to maintain spatial separation. Seating locations should be marked with a number and taped off to delineate where the student should sit.</p>	<p>Classroom configuration - Schools should follow all guidance from the CDC to the greatest extent possible. CDC advises that middle and high school students maintain a minimum of three feet of distancing during periods of low, moderate, or substantial community transmission and six feet of distancing during periods of high community transmission to reduce the risk of COVID-19 transmission. <b>The American Academy of Pediatrics (AAP) notes that there is likely a greater impact of physical distancing on risk reduction of COVID-19 in secondary schools than early childhood or elementary education.</b> Physical distancing is not limited to distance between children; physical distancing between adults is a key mitigation measure. This guidance may be subject to change as we learn more. Desks placed in far corners of room to allow for maximum number of students. Seat spacing should be provided for students as measured from desk to desk. Classrooms are equipped with desks that come in many shapes and sizes; therefore, measurements should be from a common point on the desks to ensure proper distancing between students when seated. All students should be seated front-facing. Science and other tables will require seating in every other seat to maintain spatial separation. Seating locations should be marked with a number and taped off to delineate where the student should sit.</p>
6	<p><b>Furniture</b> - Area rugs will be prohibited. Staff will be prohibited from bringing in their own furniture and asked to limit their decorations and amount of personal belongings that can be brought into the classroom .</p>	<p><b>Furniture</b> - Area rugs will be prohibited. Staff will be prohibited from bringing in their own furniture and asked to limit their decorations and amount of personal belongings that can be brought into the classroom.</p>	<p><b>Furniture</b> - Area rugs will be prohibited. Staff will be prohibited from bringing in their own furniture and asked to limit their decorations and amount of personal belongings that can be brought into the classroom.</p>
7	<p><b>Teacher Safety Zone</b> - Marked zone on classroom floor to allow for 6' spatial distancing between students and teacher.</p>	<p><b>Teacher Safety Zone</b> - Marked zone on classroom floor to allow for 6' spatial distancing between students and teacher.</p>	<p><b>Teacher Safety Zone</b> - Marked zone on classroom floor to allow for 6' spatial distancing between students and teacher.</p>
8	<p><b>Hygiene</b> - Provide hand soap and paper towels in classrooms if sink is present; hand sanitizer &amp; tissues in all classrooms. Provide hand sanitizer stations at entrances to buildings and provide hand sanitizer at shared work stations.</p>	<p><b>Hygiene</b> - Provide hand soap and paper towels in classrooms if sink is present; hand sanitizer &amp; tissues in all classrooms. Provide hand sanitizer stations at entrances to buildings and provide hand sanitizer at shared work stations.</p>	<p><b>Hygiene</b> - Provide hand soap and paper towels in classrooms if sink is present; hand sanitizer &amp; tissues in all classrooms. Provide hand sanitizer stations at entrances to buildings and provide hand sanitizer at shared work stations.</p>
9	<p><b>Bathrooms</b> - Install partitions between urinals and sinks to maintain barriers between students. Limit occupancy of bathrooms to the number of sanitary fixtures (toilets and urinals) per bathroom. Consider having staff stationed outside bathrooms to monitor occupancy.</p>	<p><b>Bathrooms</b> - Install partitions between urinals and sinks to maintain barriers between students. Limit occupancy of bathrooms to the number of sanitary fixtures (toilets and urinals) per bathroom. Consider having staff stationed outside bathrooms to monitor occupancy.</p>	<p><b>Bathrooms</b> - Install partitions between urinals and sinks to maintain barriers between students. Limit occupancy of bathrooms to the number of sanitary fixtures (toilets and urinals) per bathroom. Consider having staff stationed outside bathrooms to monitor occupancy.</p>
10	<p><b>Front Office Areas</b> - Provide plexiglass barriers at front counter to provide separation between front office staff and visitors as well as around front office staff desks to provide separation from each other.</p>	<p><b>Front Office Areas</b> - Provide plexiglass barriers at front counter to provide separation between front office staff and visitors as well as around front office staff desks to provide separation from each other.</p>	<p><b>Front Office Areas</b> - Provide plexiglass barriers at front counter to provide separation between front office staff and visitors as well as around front office staff desks to provide separation from each other.</p>

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11	<b>Hallways</b> - Provide divider lines and arrows to promote distancing during class changes to the extent feasible. Indicate different entrance and exit doors to rooms to encourage one-way traffic wherever possible.	<b>Hallways</b> - Provide divider lines and arrows to promote distancing during class changes to the extent feasible. Indicate different entrance and exit doors to rooms to encourage one-way traffic wherever possible.	<b>Hallways</b> - Provide divider lines and arrows to promote distancing during class changes to the extent feasible. Indicate different entrance and exit doors to rooms to encourage one-way traffic wherever possible.
12	<b>Alternative spaces</b> - Identify alternative flex spaces within the building such as libraries, cafeterias, gyms, and auditoriums to allow for distancing during instruction. Begin to identify underutilized buildings within the community such as vacant retail locations, churches, libraries, etc. to allow for social distancing during a 100% return to in-person instruction.	<b>Alternative spaces</b> - Identify alternative flex spaces within the building such as libraries, cafeterias, gyms, and auditoriums to allow for distancing during instruction. Begin to identify underutilized buildings within the community such as vacant retail locations, churches, libraries, etc. to allow for social distancing during a 100% return to in-person instruction.	<b>Alternative spaces</b> - Identify alternative flex spaces within the building such as libraries, cafeterias, gyms, and auditoriums to allow for distancing during instruction. Begin to identify underutilized buildings within the community such as vacant retail locations, churches, libraries, etc. to allow for social distancing during a 100% return to in-person instruction.
13	<b>PERSONNEL PROTECTIVE EQUIPMENT</b>		
14	<b>Face coverings</b> - worn by students and teachers. Students who cannot wear a mask must have a health plan on file with CCPS. CCPS will make appropriate accommodations to student's health plan such as providing shields around their desk.	<b>Face coverings</b> - worn by students and teachers. Students who cannot wear a mask must have a health plan on file with CCPS. CCPS will make appropriate accommodations to student's health plan such as providing shields around their desk.	<b>Face coverings</b> - worn by students and teachers. Students who cannot wear a mask must have a health plan on file with CCPS. CCPS will make appropriate accommodations to student's health plan such as providing shields around their desk.
15	<b>Special Education Teachers</b> - Wear face mask at all times. Face shields should be worn in addition to face masks when in close contact to students who are unable to wear face masks. Gown and gloves worn when in contact with bodily fluids (i.e. diaper changes). Gloves to be changed after each use (in between contacts with an individual). Gowns to be changed after contact with bodily fluids, or if visibly soiled or damaged. N95/KN95/surgical masks are optional in lieu of face masks when teacher feels additional respiratory protection is warranted.	<b>Special Education Teachers</b> - Wear face mask at all times. Face shields should be worn in addition to face masks when in close contact to students who are unable to wear face masks. Gown and gloves worn when in contact with bodily fluids (i.e. diaper changes). Gloves to be changed after each use (in between contacts with an individual). Gowns to be changed after contact with bodily fluids, or if visibly soiled or damaged. N95/KN95/surgical masks are optional in lieu of face masks when teacher feels additional respiratory protection is warranted.	<b>Special Education Teachers</b> - Wear face mask at all times. Face shields should be worn in addition to face masks when in close contact to students who are unable to wear face masks. Gown and gloves worn when in contact with bodily fluids (i.e. diaper changes). Gloves to be changed after each use (in between contacts with an individual). Gowns to be changed after contact with bodily fluids, or if visibly soiled or damaged. N95/KN95/surgical masks are optional in lieu of face masks when teacher feels additional respiratory protection is warranted.
16	<b>Hand Sanitizer</b> - provide multiple sources of access to hand sanitizer via stations in common areas such as hallways and cafeterias, plus bottles in classrooms	<b>Hand Sanitizer</b> - provide multiple sources of access to hand sanitizer via stations in common areas such as hallways and cafeterias, plus bottles in classrooms	<b>Hand Sanitizer</b> - provide multiple sources of access to hand sanitizer via stations in common areas such as hallways and cafeterias, plus bottles in classrooms
17	<b>INSTRUCTIONAL CONSIDERATIONS</b>		
18	<b>Playground equipment</b> - playgrounds can be used by students if the following conditions are met: only one class uses playground area and equipment at a time (school to schedule); frequently touched surfaces of equipment are disinfected before use by the next class; and students will use hand sanitizer before using the playground and before re-entry into the school building.		
19	<b>Music/Band/Chorus/Theatre programs</b> - These programs may be conducted provided that all of the Governor's Executive Orders and VDOE guidance is followed and 6' of spatial distancing is maintained for activities in which masks are worn. In circumstances where masks cannot be worn, which may include but not be limited to physical movement, singing, or playing of wind instruments, 10' spatial distancing between students, preferably outside, is required. Materials used to be disinfected between different students. Use Gator "bell covers" and filters for the openings of wind instruments to minimize the generation of droplets and aerosols. Students must not share instruments. Percussion students must have their own mallets. Use of gymnasium is possible if individual students are spatially distanced appropriately and the class does not exceed the maximum COVID occupancy for the indoor space.	<b>Music/Band/Chorus/Theatre programs</b> - These programs may be conducted provided that all of the Governor's Executive Orders and VDOE guidance is followed and 6' of spatial distancing is maintained for activities in which masks are worn. In circumstances where masks cannot be worn, which may include but not be limited to physical movement, singing, or playing of wind instruments, 10' spatial distancing between students, preferably outside, is required. Materials used to be disinfected between different students. Use Gator "bell covers" and filters for the openings of wind instruments to minimize the generation of droplets and aerosols. Students must not share instruments. Percussion students must have their own mallets. Use of gymnasium is possible if individual students are spatially distanced appropriately and the class does not exceed the maximum COVID occupancy for the indoor space.	<b>Music/Band/Chorus/Theatre programs</b> - These programs may be conducted provided that all of the Governor's Executive Orders and VDOE guidance is followed and 6' of spatial distancing is maintained for activities in which masks are worn. In circumstances where masks cannot be worn, which may include but not be limited to physical movement, singing, or playing of wind instruments, 10' spatial distancing between students, preferably outside, is required. Materials used to be disinfected between different students. Use Gator "bell covers" and filters for the openings of wind instruments to minimize the generation of droplets and aerosols. Students must not share instruments. Percussion students must have their own mallets. Use of gymnasium is possible if individual students are spatially distanced appropriately and the class does not exceed the maximum COVID occupancy for the indoor space.

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20	<b>Gym classes</b> - suspend physical activities that cannot achieve 10' social distancing, consider transitioning to health education and/or kinesiology/exercise theory instead.	<b>Gym classes</b> - suspend physical activities that cannot achieve 10' social distancing, consider transitioning to health education and/or kinesiology/exercise theory instead. 6' social distancing should be maintained while students are changing in and out of gym clothes. Gym lockers should be disinfected between each student.	<b>Gym classes</b> - suspend physical activities that cannot achieve 10' social distancing, consider transitioning to health education and/or kinesiology/exercise theory instead. 6' social distancing should be maintained while students are changing in and out of gym clothes. Gym lockers should be disinfected between each student.
21	<b>Paper assignments</b> - Limit the use of paper assignments and encourage the use of virtual assignment and submittal. When assignments are submitted by paper, staff shall sanitize or wash their hands prior to distributing to students and after being received from the student as well as after each time they are handled.	<b>Paper assignments</b> - Limit the use of paper assignments and encourage the use of virtual assignment and submittal. When assignments are submitted by paper, staff shall sanitize or wash their hands prior to distributing to students and after being received from the student as well as after each time they are handled.	<b>Paper assignments</b> - Limit the use of paper assignments and encourage the use of virtual assignment and submittal. When assignments are submitted by paper, staff shall sanitize or wash their hands prior to distributing to students and after being received from the student as well as after each time they are handled.
22	<b>Library books</b> - Library books shall sit in a 1-day quarantine prior to being returned to circulation once they are returned by a student.	<b>Library books</b> - Library books shall sit in a 1-day quarantine prior to being returned to circulation once they are returned by a student.	<b>Library books</b> - Library books shall sit in a 1-day quarantine prior to being returned to circulation once they are returned by a student.
23	<b>Interactive Activities (i.e. science labs, art projects, sharing of gym equipment)</b> - These activities can be conducted if there are no shared materials between students; 6' of spatial distancing between students is maintained; and all materials used are disinfected between use by different students. Consider teaching theory, showing demonstrations of experiments, and assigning work to be completed at home where feasible.	<b>Interactive Activities (i.e. science labs, art projects, sharing of gym equipment)</b> - These activities can be conducted if there are no shared materials between students; 6' of spatial distancing between students is maintained; and all materials used are disinfected between use by different students. Consider teaching theory, showing demonstrations of experiments, and assigning work to be completed at home where feasible.	<b>Interactive Activities (i.e. science labs, art projects, sharing of gym equipment)</b> - These activities can be conducted if there are no shared materials between students; 6' of spatial distancing between students is maintained; and all materials used are disinfected between use by different students. Consider teaching theory, showing demonstrations of experiments, and assigning work to be completed at home where feasible.
24			<b>Behind the Wheel Program</b> - Follow VDOE guidelines. Facial coverings required to be worn by everyone in the car. Driver and instructor shall apply hand sanitizer prior to entering the vehicle. Clean and disinfect frequently touched surfaces including the steering wheel, door handles, gear shift, etc. after each driver. As weather permits, leave window down to provide optimal air turnover.
25	<b>Locker Use</b> - N/A	<b>Locker Use</b> - Suspend use of lockers to avoid congregating between classes.	<b>Locker Use</b> - Suspend use of lockers to avoid congregating between classes.
26	<b>OPERATIONAL CONSIDERATIONS</b>		
27	<b>Water fountains</b> - Require that students or school provide refillable water bottles to avoid close contact with water fountains. Sanitize throughout the day along with other common touchpoints.	<b>Water fountains</b> - Require that students or school provide refillable water bottles to avoid close contact with water fountains. Sanitize throughout the day along with other common touchpoints.	<b>Water fountains</b> - Require that students or school provide refillable water bottles to avoid close contact with water fountains. Sanitize throughout the day along with other common touchpoints.
28	<b>Use no-touch/foot control</b> trash cans, and door openings when possible, and discourage sharing items, especially those that are difficult to clean or disinfect.	<b>Use no-touch/foot control</b> trash cans, and door openings when possible, and discourage sharing items, especially those that are difficult to clean or disinfect	<b>Use no-touch/foot control</b> trash cans, and door openings when possible, and discourage sharing items, especially those that are difficult to clean or disinfect
29	<b>Bus Transportation</b> - All drivers, aides and riders required to wear face coverings. One student per seat, except students from the same household who may share a seat. Aides and bus drivers may wear face shields for additional protection at their discretion. Windows shall be cracked as weather permits to provide increased ventilation.	<b>Bus Transportation</b> - All drivers, aides and riders required to wear face coverings. One student per seat, except students from the same household who may share a seat. Aides and bus drivers may wear face shields for additional protection at their discretion. Windows shall be cracked as weather permits to provide increased ventilation.	<b>Bus Transportation</b> - All drivers, aides and riders required to wear face coverings. One student per seat, except students from the same household who may share a seat. Aides and bus drivers may wear face shields for additional protection at their discretion. Windows shall be cracked as weather permits to provide increased ventilation.
30	<b>Visitors</b> - Limit/restrict visitors to appointment only & have a process to screen visitors for symptoms upon arrival. Face coverings required for all entering building.	<b>Visitors</b> - Limit/restrict visitors to appointment only & have a process to screen visitors for symptoms upon arrival. Face coverings required for all entering building.	<b>Visitors</b> - Limit/restrict visitors to appointment only & have a process to screen visitors for symptoms upon arrival. Face coverings required for all entering building.

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31	<p><b>Volunteers</b> - Limit to outside use only such as assisting with getting students on buses for those individuals who have not been fully vaccinated and at least 14 days past the full vaccination shot(s). Individuals who have been fully vaccinated may participate in volunteer activities on the inside of the building. Maintain 6' spatial distancing between other adults and students. All COVID procedures implemented for staff must be followed by volunteers (i.e. self-assessment of health symptoms, wearing of facial coverings, hand hygiene, etc.).</p>	<p><b>Volunteers</b> - Restrict use of volunteers. To be considered on a case by case basis.</p>	<p><b>Volunteers</b> - Restrict use of volunteers. To be considered on a case by case basis.</p>
32	<p><b>Food Service</b> - Students can eat in cafeteria, provided that all current Governor Executive Orders are being followed and 6' social distancing between students is maintained. CDC has released some guidance that states 3' minimum distancing can be used in instances where 6' distancing is not feasible, and masks can be worn. Considering that it is not feasible for students to wear masks while consuming their meals, it is recommended that 6' distancing with students facing the same direction be maintained in the cafeteria. Students should sit in assigned seats in cafeteria for contact tracing purposes. Hand sanitizer stations should be available in the cafeteria. Clean and disinfect lunch tables after every rotation of students.</p> <p>If 6' social distancing cannot be maintained in the cafeteria, schools may have students eat in their classrooms. Students will face forward and remain seated while eating. Efforts should be made to space students out as much as possible when masks have been removed for purposes of eating. Schools may use alternative spaces that allow for greater distancing (such as gym or auxiliary room) or outside whenever possible. CDC has encouraged schools to cohort students to limit exposure between groups. Having elementary students remain in their classrooms will keep them in small consistent cohorts, limiting cross contamination with other cohorts. Schools should consider utilizing any current USDA meal-time flexibility waivers to extend the periods which lunch is served (i.e. serving lunches over 6 thirty-minute shifts instead of 4 thirty-minute shifts) allowing the available spaces to serve the same number of students while housing less students in the space at one time.</p>	<p><b>Food Service</b> - Students can eat in cafeteria, provided that all current Governor Executive Orders are being followed and 6' social distancing between students is maintained. CDC has released some guidance that states 3' minimum distancing can be used in instances where 6' distancing is not feasible, and masks can be worn. Considering that it is not feasible for students to wear masks while consuming their meals, it is recommended that 6' distancing with students facing the same direction be maintained in the cafeteria. Students should sit in assigned seats in cafeteria for contact tracing purposes. Hand sanitizer stations should be available in the cafeteria. Clean and disinfect lunch tables after every rotation of students.</p> <p>If 6' social distancing cannot be maintained in the cafeteria, schools may have students eat in their classrooms. Students will face forward and remain seated while eating. Efforts should be made to space students out as much as possible when masks have been removed for purposes of eating. Schools may use alternative spaces that allow for greater distancing (such as gym or auxiliary room) or outside whenever possible. 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Having elementary students remain in their classrooms will keep them in small consistent cohorts, limiting cross contamination with other cohorts. Schools should consider utilizing any current USDA meal-time flexibility waivers to extend the periods which lunch is served (i.e. serving lunches over 6 thirty-minute shifts instead of 4 thirty-minute shifts) allowing the available spaces to serve the same number of students while housing less students in the space at one time.</p>
33	<p><b>Congregating Events</b> - Follow all current CDC, VDH, VDOE, and Governor's Orders related to congregating events.</p>	<p><b>Congregating Events</b> -- Follow all current CDC, VDH, VDOE, and Governor's Orders related to congregating events.</p>	<p><b>Congregating Events</b> -- Follow all current CDC, VDH, VDOE, and Governor's Orders related to congregating events.</p>
34	<p><b>Signage</b> - Post signage throughout the buildings to remind students and staff to socially distance, wash hands frequently, and wear a face covering.</p>	<p><b>Signage</b> - Post signage throughout the buildings to remind students and staff to socially distance, wash hands frequently, and wear a face covering.</p>	<p><b>Signage</b> - Post signage throughout the buildings to remind students and staff to socially distance, wash hands frequently, and wear a face covering.</p>
35	<p><b>Use the PA system</b> as appropriate to provide reminders for safe practices.</p>	<p><b>Use the PA system</b> as appropriate to provide reminders for safe practices.</p>	<p><b>Use the PA system</b> as appropriate to provide reminders for safe practices.</p>
36	<p><b>Self-screening for staff</b> - have staff screen for health symptoms and take temperature before arriving for work each day.</p>	<p><b>Self-screening for staff</b> - have staff health screen for symptoms and take temperature before arriving for work each day.</p>	<p><b>Self-screening for staff</b> - have staff screen for health symptoms and take temperature before arriving for work each day.</p>
37	<p><b>Symptom screening for students</b> - consult with student health to determine if self-screening for students is needed.</p>	<p><b>Symptom screening for students</b> - consult with student health to determine if self-screening for students is needed.</p>	<p><b>Symptom screening for students</b> - consult with student health to determine if self-screening for students is needed.</p>

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38	<b>Communication to parents</b> - communicate in advance to parents the expectations of students for social distancing, face coverings, and hygiene; encourage them to practice at home before returning to school.	<b>Communication to parents</b> - communicate in advance to parents the expectations of students for social distancing, face coverings, and hygiene; encourage them to practice at home before returning to school.	<b>Communication to parents</b> - communicate in advance to parents the expectations of students for social distancing, face coverings, and hygiene; encourage them to practice at home before returning to school.
39	<b>Staff training</b> - Provide online training module to staff covering the hazards and characteristics of the SARSCoV-2 virus and COVID-19 disease. The training program shall cover the recognition of the hazards of the SARS-CoV-2 virus and signs and symptoms of COVID-19 disease and outline the procedures and mitigation controls to be followed in order to minimize these hazards.	<b>Staff training</b> - Provide online training module to staff covering the hazards and characteristics of the SARSCoV-2 virus and COVID-19 disease. The training program shall cover the recognition of the hazards of the SARS-CoV-2 virus and signs and symptoms of COVID-19 disease and outline the procedures and mitigation controls to be followed in order to minimize these hazards.	<b>Staff training</b> - Provide online training module to staff covering the hazards and characteristics of the SARSCoV-2 virus and COVID-19 disease. The training program shall cover the recognition of the hazards of the SARS-CoV-2 virus and signs and symptoms of COVID-19 disease and outline the procedures and mitigation controls to be followed in order to minimize these hazards.
40	<b>Break rooms and lunch areas for teachers</b> - Staff should be encouraged to eat or take a break outside or in their specific work area. If this is not possible and break/lunch areas are used, the policy for occupancy limits must be posted at the entrance, along with requirements for 6 foot social distancing, hand hygiene, and cleaning and disinfecting.	<b>Break rooms and lunch areas for teachers</b> - Staff should be encouraged to eat or take a break outside or in their specific work area. If this is not possible and break/lunch areas are used, the policy for occupancy limits must be posted at the entrance, along with requirements for 6 foot social distancing, hand hygiene, and cleaning and disinfecting.	<b>Break rooms and lunch areas for teachers</b> - Staff should be encouraged to eat or take a break outside or in their specific work area. If this is not possible and break/lunch areas are used, the policy for occupancy limits must be posted at the entrance, along with requirements for 6 foot social distancing, hand hygiene, and cleaning and disinfecting.
41	<b>Staff Meetings</b> - Avoid in-person staff meetings. Meet virtually instead.	<b>Staff Meetings</b> - Avoid in-person staff meetings. Meet virtually instead.	<b>Staff Meetings</b> - Avoid in-person staff meetings. Meet virtually instead.
42	<b>Sanitation</b> - High touch surfaces (bathroom fixtures, doors, handrails, etc.) should be disinfected several times a day. Student desks should be disinfected before another student sits at the same desk. In order to facilitate this, it is encouraged that desk use gets alternated between blocks of classes (i.e. Seat 1 gets used Block 1 but not again until Block 3). The desks will then need to be disinfected once daily before the second set of students (the arrival of Block 3 and Block 4). Use disinfectant wipes or spray bottle, wiping down the desks immediately as needed. Students can participate in the disinfection process, utilizing the wipes but not the spray bottles. The night custodial crew will clean and disinfect all desks at the end of the school day.	<b>Sanitation</b> - High touch surfaces (bathroom fixtures, doors, handrails, etc.) should be disinfected several times a day. Student desks should be disinfected before another student sits at the same desk. In order to facilitate this, it is encouraged that desk use gets alternated between blocks of classes (i.e. Seat 1 gets used Block 1 but not again until Block 3). The desks will then need to be disinfected once daily before the second set of students (the arrival of Block 3 and Block 4). Use disinfectant wipes or spray bottle, wiping down the desks immediately as needed. Students can participate in the disinfection process, utilizing the wipes but not the spray bottles. The night custodial crew will clean and disinfect all desks at the end of the school day.	<b>Sanitation</b> - High touch surfaces (bathroom fixtures, doors, handrails, etc.) should be disinfected several times a day. Student desks should be disinfected before another student sits at the same desk. In order to facilitate this, it is encouraged that desk use gets alternated between blocks of classes (i.e. Seat 1 gets used Block 1 but not again until Block 3). The desks will then need to be disinfected once daily before the second set of students (the arrival of Block 3 and Block 4). Use disinfectant wipes or spray bottle, wiping down the desks immediately as needed. Students can participate in the disinfection process, utilizing the wipes but not the spray bottles. The night custodial crew will clean and disinfect all desks at the end of the school day.
43	<b>Student drop-off and dismissal</b> - Provide markers on sidewalk to promote 6' spatial distancing while waiting to enter the school building. Provide staff to monitor this distancing and promote a metered entrance to the building to limit bottlenecking. Consider opening up the building earlier to allow more time for students to enter the building. Group students into separate doors for entering and exiting the building.	<b>Student drop-off and dismissal</b> - Provide markers on sidewalk to promote 6' spatial distancing while waiting to enter the school building. Provide staff to monitor this distancing and promote a metered entrance to the building to limit bottlenecking. Consider opening up the building earlier to allow more time for students to enter the building. Group students into separate doors for entering and exiting the building.	<b>Student drop-off and dismissal</b> - Provide markers on sidewalk to promote 6' spatial distancing while waiting to enter the school building. Provide staff to monitor this distancing and promote a metered entrance to the building to limit bottlenecking. Consider opening up the building earlier to allow more time for students to enter the building. Group students into separate doors for entering and exiting the building.
44	<b>Student belongings</b> - Plan instruction to limit and if possible eliminate the need for backpacks to be taken to school.	<b>Student belongings</b> - Request that students only bring items essential for instruction to school.	<b>Student belongings</b> - Request that students only bring items essential for instruction to school.
45	<b>COVID -19 Isolation Rooms</b> - Identify rooms with dedicated bathrooms to be used as COVID-19 isolation rooms should a student or staff member present symptoms during the school day.	<b>COVID -19 Isolation Rooms</b> - Identify rooms with dedicated bathrooms to be used as COVID-19 isolation rooms should a student or staff member present symptoms during the school day.	<b>COVID -19 Isolation Rooms</b> - Identify rooms with dedicated bathrooms to be used as COVID-19 isolation rooms should a student or staff member present symptoms during the school day.
46	<b>Student contact tracing and return to school policy</b> - Work with VDH to establish a policy for contact tracing and return to school should a student be presumed or confirmed to have COVID-19.	<b>Student contact tracing and return to school policy</b> - Work with VDH to establish a policy for contact tracing and return to school should a student be presumed or confirmed to have COVID-19.	<b>Student contact tracing and return to school policy</b> - Work with VDH to establish a policy for contact tracing and return to school should a student be presumed or confirmed to have COVID-19.

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47	<b>Staff contact tracing and return to work policy</b> - Work with the Employee Medical Center to establish a policy for contact tracing and return to work should a staff member be presumed or confirmed to have COVID-19.	<b>Staff contact tracing and return to work policy</b> - Work with the Employee Medical Center to establish a policy for contact tracing and return to work should a staff member be presumed or confirmed to have COVID-19.	<b>Staff contact tracing and return to work policy</b> - Work with the Employee Medical Center to establish a policy for contact tracing and return to work should a staff member be presumed or confirmed to have COVID-19.
48	<b>Identify at-risk staff</b> - Work with Human Resources and the Employee Medical Center to establish protocols to identify alternative work assignments to reasonably accommodate staff with risk factors (age, health conditions) for contracting COVID-19 who may request accommodation.	<b>Identify at-risk staff</b> - Work with Human Resources and the Employee Medical Center to establish protocols to identify alternative work assignments to reasonably accommodate staff with risk factors (age, health conditions) for contracting COVID-19 who may request accommodation.	<b>Identify at-risk staff</b> - Work with Human Resources and the Employee Medical Center to establish protocols to identify alternative work assignments to reasonably accommodate staff with risk factors (age, health conditions) for contracting COVID-19 who may request accommodation.
49	<b>Evaluate Ventilation (HVAC) Systems</b> - Enlist the assistance of HVAC engineers to evaluate operation of existing systems and determine what actions are possible to help comply with ASHRAE recommendations. These include evaluating methods to increase outdoor air makeup ventilation, disable demand-controlled ventilation (DCV), improve central air filtration to the MERV-13 level or the highest compatible with the system's filter rack, and seal edges of the filter to limit bypass, keep systems running longer hours, if possible 24/7, to enhance the two actions above. Consider feasibility of other methods of filtration e.g. UVGI (ultraviolet germicidal irradiation) while ensuring the protection of room occupants from radiation.	<b>Evaluate Ventilation (HVAC) Systems</b> - Enlist the assistance of HVAC engineers to evaluate operation of existing systems and determine what actions are possible to help comply with ASHRAE recommendations. These include evaluating methods to increase outdoor air makeup ventilation, disable demand-controlled ventilation (DCV), improve central air filtration to the MERV-13 level or the highest compatible with the system's filter rack, and seal edges of the filter to limit bypass, keep systems running longer hours, if possible 24/7, to enhance the two actions above. Consider feasibility of other methods of filtration e.g. UVGI (ultraviolet germicidal irradiation) while ensuring the protection of room occupants from radiation.	<b>Evaluate Ventilation (HVAC) Systems</b> - Enlist the assistance of HVAC engineers to evaluate operation of existing systems and determine what actions are possible to help comply with ASHRAE recommendations. These include evaluating methods to increase outdoor air makeup ventilation, disable demand-controlled ventilation (DCV), improve central air filtration to the MERV-13 level or the highest compatible with the system's filter rack, and seal edges of the filter to limit bypass, keep systems running longer hours, if possible 24/7, to enhance the two actions above. Consider feasibility of other methods of filtration e.g. UVGI (ultraviolet germicidal irradiation) while ensuring the protection of room occupants from radiation.